

Town of Milton

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2022 PUBLIC WORKS STREETS, PARKS & WATER DEPARTMENT BUDGET

PARKS

REVENUE

600-4965: Boat Dock Rental - \$5,000.00

As of today, revenue is \$4,800.00 with four months remaining in FY21. We currently have all boat slips rented and have a waiting list. Revenue anticipated to increase \$1,500.00 for FY22.

600-4940: Memorial Park Gazebo Usage Fee - \$1,200.00

Anticipated revenue for FY22 is \$1,200.00. Currently, \$760.00 in revenue has been received, this also includes security deposits that have not been refunded yet. With four months remaining in FY21, I anticipate an increase of \$200.00 for FY22.

TOTAL:

EXPENSES

600-5180: Training - \$1,000.00

Expense will increase \$500.00 for FY22. With having a complete staff of six, we will need extra funding for certification classes. As always, we will take advantage in free training offered by Delaware Forestry, Delaware Tech, University of Delaware, and Grant opportunities that fund and promote Green Living.

Requested funds will help cover any cost that we can't get covered to get extra training for trimming trees, bushes, applying fertilizer and plant maintenance care. Because of Covid, all of the classes we have had scheduled in FY21 have been canceled, these classes are starting to be rescheduled.

600-5190: Temp Labor - \$1,000.00

Requesting funds for FY22. These funds will give us extra staff for when full time employees are on vacations, out sick for a lengthy time and our on personal leave.

600-5220: Engineering Fees – No funds requested for Engineering Services.

600-5280: Supplies for Parks - \$30,000.00

Expense for park supplies will increase in FY22. Funds will cover the cost of hand tools, paint, stain, blades for mowers and edger's, portable toilet rentals, mulch for flower beds, safety chips for playground equipment and exercise equipment, chemicals, fertilizer, weed whackers, leaf blower and materials for benches. With the rising cost of materials and equipment, the requested funds will cover the purchase of these items.

600-5300: Park Plantings - \$1,200.00

Currently, we have spent \$764.50 in FY21. We have four trees to replace that will use the remainder FY21 funds. This increase will fund a list of trees we will need to replace in FY22.

600-5370: Day Labor Meals - \$0

No funds will be requested.

600-5350: Advertising - \$0

No funds at this time requested.

600-5390: Gasoline - \$2500.00

This budget line covers gasoline for all equipment used in the parks and walkways. I am increasing this amount \$500.00. With the rising cost of gas, this increase will cover the cost.

600-5420: Misc. Operation Exp. - \$0

No funds requested at this time.

600-5470: Repairs & Maintenance Equipment - \$5,000.00

Expense request for Repairs & Maintenance will increase from \$3,500.00 in FY21 to \$5,000.00 in FY22. This increase will help cover the rising cost of repairs and materials for mowers, whackers, blowers, chainsaws, playground equipment, etc.

600-5500: Utilities - \$2,100.00

Currently, \$976.86 has been expended with four months remaining in FY21. I have decreased this number \$300.00 as I believe the electric cost will not go over \$2,100.00.

STREETS

EXPENSES

250-5220: Engineering - \$10,000.00

FY202 budget to stay the same. Engineering cost for future road projects, parking projects and bids. Currently, FY2021 balance is \$4,273.75.

250-5240: Legal Fees - \$1,000.00

Currently, FY2021 balance is \$1,500.00, I feel comfortable decreasing this line item for FY2022 budget to \$1,000.00.

250-5280: Supplies and Equipment - \$10,000.00

FY2022 budget to increase as cost for supplies and equipment have gone up in the last year. This line item is used for curb paint, shovels, signs, material such as stone, crush n run, top soil, cold patch, asphalt, etc...

250-5300: Snow Removal - \$6,000.00

This line item will increase \$500.00. With having to cover more roads with the upcoming dedications and the rising cost of materials this extra increase will help cover the cost.

250-5345: Training and Seminars - \$500.00

This line item will cover training in road repairs, proper construction of roads, curbing and sidewalk. With changing construction standards, this will give Public Works Staff the training that is needed to help perform their task.

250-5350: Advertising - \$500.00

FY2022 budget will decrease from FY2021 budget. This line item covers future advertising for road projects.

250-5360: Yard Waste Disposal - \$3000.00

FY2022 amount will increase \$500.00. FY2021 budget was \$2,500.00 and is currently in the red \$573.59.

250-5370: Safety Signage and Supplies \$2,000.00

This line item will be used for safety signage for road work, cones, barrels and barricades. Safety signage is a very important tool when working on the roadways not only for the employees but guidance for all vehicle operators.

250-5390: Gasoline - \$1,500.00

With the rising fuel cost I am increasing this budget line item from \$1,200.00 to \$1,500.00 for FY2022. This line item is used for the Streets Department fuel for trucks and equipment.

250-5410: Day Labor Meals - \$0

No funds are requested for FY2022 budget.

250-5420: Misc. Operations - \$0

No funds are requested at this time.

250-5450: Equipment Rental - \$750.00

This budget line item is used for funding rental equipment that's needed for street repairs, concrete boring machines and saws. This item will remain the same for FY2022.

250-5470: Repairs and Maintenance – Equipment - \$2,000.00

FY2022 budget line will increase from \$1,500.00 to \$2,000.00. This will help maintain the bobcat, Kubota, backhoe, saws, etc.... Cost for parts and materials are going up daily and the extra funds will be needed.

250-5801: Capital Expense/Street Repairs - \$10,000.00

FY2022 budget line will remain the same. This helps fund street patches, small asphalt repairs, etc.

250-5805: Capital Expense/Street Signs - \$5,000.00

This expense line to increase in FY2022. This will fund the needed upgrades for signage throughout the town limits. These funds are for Stop Sign, Street Blade Signs, Speed Limit signs, Hardware, etc..

250-5808: Capital Expense/Street Paving \$0

Currently, no funds requested.

250-5809: Capital Expense – Sidewalk Repairs/ADA Ramps/Cross Walks - \$0

No funds requested.

WATER

REVENUE

450-4600: Rent/Water - \$620,000.00

450-4610: Tapping Fees - \$20,000.00

450-4620: Sale of Water Meters and Pits - \$45,000.00 (40 Homes, 10 Irrigations)

450-4630: Water Impact Fees - \$80,000.00 (40 homes)

450-4640: Reconnect/Disconnect Fees - \$6,000.00

450-4650: Inspection Fees – Water - \$12,000.00

450-4930: Misc. Revenue - \$?

EXPENSES

450-5180: Training and Seminars - \$1,000.00

This line item request will stay the same FOR FY2022. No funds used in FY2021 as Covid had all training for the most part shut down.

450-5190: Temp Labor - \$0

No funds requested at this time.

450-5220: Water Engineering - \$25,000.00

FY2022 line item will stay the same. This will help with planning of future water projects.

450-5240: Legal Fees - \$1,000.00

FY2022 budget amount will stay the same for Legal Fees. This budget amount will help cover cost for reviews of bids and legal advice relating to the Water System.

450-5275: Chlorine/Fluoride Supplies - \$20,000.00

This line item will cover the cost for Chlorine and Fluoride for both Water Treatment Plants.

450-5280: Supplies - \$22,000.00

FY2022 budget line will increase as supply cost are going up daily. Budget line helps pay for first aid supplies, office supplies, utility

billing paper, curb boxes, curb valves, lids, materials such as dirt, stone, asphalt, etc.), etc...

450-5285: Supplies – Pits/Meters/Lids - \$50,000.00

FY2022 budget line item will increase. With material cost up, this line item will help purchase meter pits, meters, and lids for new construction.

450-5290: Water Tests \$2,000.00

This expense covers lead and copper testing, bacteriological and chemical testing, monthly sampling and special sampling. Along with starting up a new Well, we will go back to the 6 month lead and copper testing for a year so this amount will pay for all testing that needs to be done.

450-5300: Advertisement Expense - \$1,500.00

Line item will stay the same for FY2022. This pays for bids, CCR and job postings.

450-5350: License and Permits - \$500.00

This item will decrease for FY2022. Line item is used for operator's license and fee.

450-5360: Equipment Rental - \$1,000.00

FY2022 budget line item will decrease. Rental Equipment such as saws, boring machines, larger taps, etc..

450-5380: Gas and Oil - \$8,000.00

Currently, we have \$3,128.73 in FY2021 budget. This money will be used up after the purchase of materials. I am comfortable keeping this line item the same as FY2021.

450-5420: Misc. Operations - \$0

No funds requested.

450-5430: Printing and Posting - \$8,000.00

This line item will increase in FY2022. This will cover the expense of Utility Bills and with material cost going up we will need the funds.

450-5440: Propane - \$8,000.00

FY2021 budget is already in the red by \$838.26. I am asking for an increase of \$3,000.00 for the FY2022 budget. This cost covers the treatment facility and P.W. Maintenance Shop.

450-5450: Repair and Maintenance/Water Towers - \$32,600.00

This expense pays for the contract we have with Corrosion Control to inspect both water towers and make repairs as needed.

450-5455: Repairs and Maintenance/Auto - \$20,000.00

FY2022 budget will increase \$5000.00 from FY2021. With aging fleet and rising cost for parts and labor, we will need the funds to maintain all trucks.

450-5460: Repairs and Maintenance/Building - \$3,000.00

This budget line item will remain the same as FY2021. The funds allow us to make repairs on the maintenance shop, water treatment buildings, pump houses as needed.

450-5465: Repairs and Maintenance/Fire Hydrants - \$5,000.00

FY2022 budget for fire hydrant repair will stay the same as in FY2021. This budget line helps pay for parts needed to repair hydrants.

450-5470: Repair and Maintenance/Equipment - \$12,000.00

Budgeted amount will increase for FY2022. The fund help make repairs and maintain Public Works Equipment in the Water Department.

450-5475: Repair and Maintenance/Water Mains - \$20,000.00

This budget line item will increase \$5,000.00 in FY2022. Currently, I am over budget by \$2,249.22 in FY2021. This covers the cost on main repairs, valve replacements and emergency's.

450-5476: Repair and Maintenance/Wells – 10,000.00

The budgeted amount helps pay for repairs needed on the Wells and the Maintenance contract.

450-5477: Repair and Maintenance/Water Meters - \$15,000.00

FY2022 budget amount will increase from FY2021. This will cover the cost on making much needed repairs to the water meters.

450-5480: Telephone - \$5,000.00

This line item will decrease from FY2021. We use this line item to fund cell phones, land lines in the treatment plant and shop, and Miss Utility Tickets.

450-5490: Uniform Expense - \$8,500.00

FY2022 budget line item for Uniforms will increase. This line item covers shirts, pants, jackets, bibs, boots and hats for Public Works Staff. With the cost of everything going up and wanting to properly

and professionally dress Public Works Staff the increase is needed. I have looked into uniform companies to supply staff with shirts and pants that is very reasonable in cost. For the bibs, Jackets and boots it's still cheaper for us to get them from different companies.

450-5500: Utilities - \$25,000.00

This budget line item will stay the same as FY2021.

450-5520: SRF Loan Expenses - \$48,615.00

This line item will remain the same for semi-annual loan payments.

Water, Streets, Parks Department – Request another employee. This employee is needed as the town is growing very fast. I need help in all departments with multiple task that need to get done on a more timely manner.

