

**Milton Traffic Calming Advisory AD HOC Committee
Special Meeting Minutes, Cannery Village Clubhouse**

Wednesday, June 16, 2021, 5:30 pm

DRAFT

Attendees: Randi Meredith, Councilwoman (Chairperson)

Susan Fewell, Lisa Falzarano, Bonnie Bloomquist (scribe)

Absent (Ad Hoc Committee): Mary Quigley, Hunter Willis, George Cardwell

Liaison Non-voting members: Thomas Quass, Project Coordinator

Absent: (Liaison Non-voting members): Derrick Harvey, Chief of Police, Greg Wingo, Public Works Supv

ORDER OF BUSINESS

1. CALL TO ORDER

2. ROLL CALL

3. ADDITIONS OR CORRECTIONS TO THE AGENDA

Remove Agenda item 5

4. AGENDA APPROVAL, Motion approved as amended to remove Agenda item 5

5. MINUTES, March 24, 2021, April 28, 2021, May 12, 2021; TABLED NEXT WEEK

6. PUBLIC PARTICIPATION

Councilwoman Meredith provided update on local town efforts for Traffic Mitigation:

Bike Lanes "Pop Up" in Milford

Tuesday, June 15th 2021, 5:42 PM EDT

By Cassandra Semyon

<https://www.wboc.com/story/44109649/bike-lanes-pop-up-in-milford>

The pop up is a partnership between the city, the University of Delaware's Living Lab, and DelDOT. Today, crews were out painting bike lanes, directional signs on the ground, and constructing curb structures to protect the new lanes. It will be up for 2 weeks.

7. UNFINISHED BUSINESS: Discussion and possible vote on the following:

a. Topic: Survey Results, Final Draft Approval

Discussion:

- Section w/specific visibility issues (Mulberry & Lavinia); moved, in wrong category
- Last page for thank you to the committee—removed, not this needed
- Add total number of surveys received over 2-month period
- Suggested revisions, included:
 - Added cover, reordered pages,
 - rated traffic-related concerns layout
 - Added a Semantic Differential definition on page2
 - Added links to back
 - Praise for cover graphics reflecting images of people

- Noted that skateboards are not allowed, per regulation

Motion to approve with changes as noted to publish online - APPROVED

b. Topic: Walk Audits/Review

Discussion: Each Zone Leader provided an overview about their experience.

Councilwoman Meredith: was able to attend the following Walk Audits:

- Zone 1: Mulberry Street from Rt 16 to Lavinia
- Zone 3: Lavinia Street from Wagamons to Mulberry Street
- Zone 5: Chestnut Street from Harbeson Road to Wharton/Atlantic
- Zone 6: Union Street from Broad Street to intersection of Chestnut & Front Street
- Zone 7: Mulberry Street from Federal to Lavinia
- Zone 8: Bay & Atlantic from Union to Country Road

L. Falzarano Summary:

- Zone 8: Bay Avenue & Atlantic Avenue from Union Street to Country Road
 - This area is a work-in-progress; due to construction; reassess after development completed
 - Most problematic areas were the rain guard grates and two disjointed sidewalks
- Zone 2: Union Street from Rt. 16 to Broad Street (time changed to 4-5pm from 4-6PM)
 - Secondary crosswalk
 - Recommended actions include:
 - H&R Block at corner of Rt 16 & Union (this is used as a cut-thru to avoid the light, chain w/2 poles across driveway on Union St; makes one entrance)
 - Shrubs should be cut-back
 - Narrative updates:
 - Last page, identify which side the sign was missing MORRIS
 - Last section, other issues: add bullet point to Tobin & Union to add crosswalk, there is an additional parking area next to the brick rancher house

B. Bloomquist Summary (w/Mary Quigley as Zone Leader):

Large turnout of volunteers, ~15; group divided up

- Zone 4: Federal Street from Sand Hill Road to Mulberry Street
 - Federal & Coulter Streets
 - Governor's Walk continues across Federal to the cemetery, there is no sign it continues or a pedestrian crosswalk
 - Parking is an issue in area during Town-wide events & during Church & Funeral Services, a car was observed parked too close to the stop sign impeding visibility for right hand turns
 - Parked cars along Coulter force cars to drive on sideway to get around
 - Traffic cuts observed from Atlantic to Chestnut to avoid intersection at Federal & Wharton
 - Federal Street corridor
 - Problematic Driver behavior observed (speeding, unexpected maneuvers)
 - Sidewalks broken & cracked at several curbs, impeded w/ overgrown brush/vegetation
 - Bus Stop on Federal next to St. John Church was not predominant, no covered shelter
 - Pedestrian w/cane walked through Federal & Wharton intersection; road is too wide to walk safely, drivers at different corners of intersection appeared uncertain when to stop
 - Many bicyclists observed riding along Federal Street, including a family going into town
 - Delivery truck observed loading in front of a house, drivers forced to drive around

- Signage throughout area was unsightly and not aligned, older looking weather-beaten and damaged signage observed
 - No directional signage to attractions (e.g., DFH, Historic Area, parks)
 - Two trucks observed traveling to DFH turning from Sand Hill to Federal to Wharton, a car had to back up at stop sign since one truck couldn't make sharp right turn
- Going into town from Sand Hill & Federal, numerous safety issues identified
 - drivers were observed not slowing down along dangerous curve, congested area w/trail entrance, businesses & school
 - Entrance to Town on North side is unsightly and unkept
 - Area to Trail is unwelcoming
 - No benches shade trees along Federal to Coulter

S. Fewell Summary:

- Zone 3: Lavinia Street from Mulberry Street to Wagamons West Shore
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- Zone 7: Mulberry Street from Lavinia Street to Federal & Federal Street from Mulberry Street to Coulter Street
 - On Mulberry, an abandoned driveway with no curb
 - No crosswalk to the new boat ramp from the John Milton Park
 - Portable Toilet has 3-way enclosure, the entrance door faces Mulberry; provides no privacy could result in accidental offensive or indecent exposure (BB added)
 - At Mulberry & Lake Drive intersection the telephone poll and fire hydrant are situated in the middle of the sidewalk
 - At Mulberry & Magnolia Streets there is a blind entrance onto Mulberry Street where there is a pedestrian crossing
 - Lavinia & Mulberry Streets have an unsafe crosswalk with a blind spot (on Mulberry south)
 - Tilney & Union Streets need a non-truncated sidewalk, so as not to pull out too far into Union
 - Broad & Union Streets have inadequate sidewalks
 - Union & Chandler Streets need sidewalks
 - In front of the library there needs to be a bus bench and a raised crosswalk
 - At Front & Federal Streets, cars coming into town on Front Street cannot see cars with the right-of-way coming down Federal Street. They are obliged to stick their nose out into the intersection
- Governors' Walk between Irish Eyes & the Dough Bar: S. Fewell
 - Trash cans and dumpsters used by these restaurants are both unsightly and malodorous
 - The cigarette waste can should be removed from the Governors' Walk. If employees are not allowed to smoke in this area, neither should restaurant patrons be allowed.

ACTION ITEMS

- Zone Leaders to forward completed worksheets, write-up and photos to Councilwoman Meredith for Report compilation, due to Council in July.
- Noted that AARP community grants – are due by April 2022
- Advisory Report - Include a follow up to the Walk Audit in 2-3 years as a basis for comparison

c. Topic: Advisory Report, Draft Review

Discussion:

- Councilwoman Meredith provided the Table of Contents (TOC), she has written 37 pages and will distribute to Committee a few days before the next meeting for discussion.
- B. Bloomquist will submit TOC revisions to include reorganizing and adding/expanding on sections, suggested to include more traffic-related statistics including accident incidents; she noted that the Police Chief previously said accident records cannot be obtained, they are in a State system. She has heard of many public accounts of “accident memories” within the historic area over past 4-5 years.

ACTION ITEM

Tentative plan for Advisory Report issuance:

- Distribution to Council on July 6, 2021
- Council presentation at Meeting on July 12, 2021

8. ANNOUNCEMENTS

- Changes at Rt 16 & Union: right intersection; flexi-strips will be added as a deterrent
- Requests for agenda items for next meeting: Meeting minutes approval, revisions to Advisory Report, update on DFH Traffic Calming Partnership

9. NEXT MEETING:

- Next meeting: Wednesday, Jun 23, 2021 @5:30
Cannery Village Clubhouse, if available

10. ADJOURNMENT