

The background of the slide is a dense field of 3D-rendered numbers in various shades of blue and white. The numbers are of different sizes and are scattered across the frame, creating a sense of depth and movement. Some numbers are in the foreground, appearing larger and more prominent, while others are in the background, appearing smaller and more faded. The overall effect is a vibrant, data-oriented aesthetic.

FY2025 ANNUAL BUDGET

OCTOBER 1, 2024 –
SEPTEMBER 30, 2025

2025 BUDGET GOALS



Target

Revenues
Fund Balance
Reserve



Monitor

Expenses
Externalities
Economy



Achieve

Fiscal Health

CHARTER SECTION 28

- Town Manager shall prepare a rough draft of the Town Budget for presentation in July.
- Town Budget shall contain the debt of the town, an itemized statement of all estimated expenses, a statement of the amount required for bonded debt, and an estimate of money received from taxes, water rents, license fees, and all other sources of income.
- From this budget presented by the Town Manager, the Mayor and Town Council shall prepare the Town Budget and financial plan for conducting the affairs of the Town.
- This budget document is to be presented at a public hearing for citizen comment.

OUR PROCESS

- ❖ Supervisors prepare and submit budget documents to the Town Manager
- ❖ Town Manager reviews, compares to current facts and past year budget performance
- ❖ Review comments are communicated to the supervisors for revised budget considerations
- ❖ Consumer Price Index/Employment Cost Index is reviewed
- ❖ Current and past budgets are reviewed for projections of a fee schedule
- ❖ Town Manager completes a last review of department budgets, revises revenues and expenses to present a balanced budget document to Mayor and Town Council

FY2024 BUDGET PERFORMANCE

As of June 30:

- General Fund revenues fully recognized; expenses are ahead at 87%
- Utility Fund revenues are 77% recognized; expenses are 78%

Year of tax and fee increases with balance from reserve /savings use

Goals:

Parks and Recreation (including Boat Docks) – Review of program and fees

Employee benefits – Review for equity

Facilities – Affordability and financing

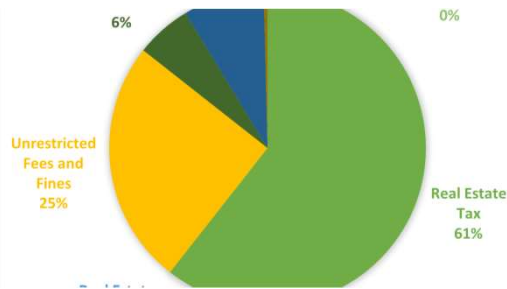
Incremental tax rates – Prevent future large increases

Emergency Services Fund and Community Enhancement Fund – Threshold and disbursement

Water System Improvements – Affordability and financing

Special Development District – Projects and financing methodology

WHAT MAKES A TOWN BUDGET?

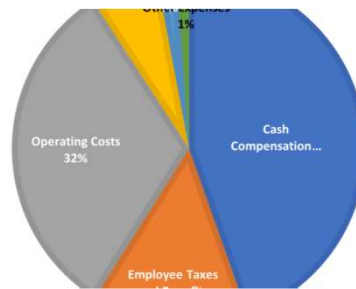


Revenues

Taxes

Fees

Restricted / Reserve



Expenses

Employment

Maintenance / Operations

Capital

Account	07/01/2024	07/01/2025	07/01/2026	07/01/2027	07/01/2028	07/01/2029
Revenues & Other Income						
01-01-000-1104 MONEY MARKET FUNDING		\$1,688,817	\$1,811,676	\$1,934,536	\$2,057,395	\$2,180,255
01-01-000-1112 CASH ON HAND PROPERTY TAX		\$2,144,888	\$2,172,881	\$2,200,874	\$2,228,867	\$2,256,860
01-01-000-1106 AMERICAN RESERVE MARKET FUNDING		\$1,500,000	\$1,460,000	\$1,420,000	\$1,380,000	\$1,340,000
01-01-000-1105 BOND INVESTMENTS AMT SECURITIES		\$111,282	\$111,282	\$111,282	\$111,282	\$111,282
TOTAL		\$5,244,987	\$5,463,046	\$5,686,702	\$5,917,544	\$6,148,402
Special District Accounts						
01-01-000-1112 TOWNSHIPS BLDG	Ann 11	\$14,007	\$14,007	\$14,007	\$14,007	\$14,007
01-01-000-1018 EISENBERG RD BLDG		\$3,779	\$3,781	\$3,783	\$3,785	\$3,787
01-01-000-1002 MUNICIPAL STREET BLDG	CONTRACT	\$1,361	\$1,361	\$1,361	\$1,361	\$1,361
01-01-000-1008 MUNICIPAL STREET AND BLDG	MAINT MANS	\$103,278	\$103,381	\$103,484	\$103,587	\$103,690
01-01-000-1118 CHURCHVILLE CHURCH - REPAIRS		\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
01-01-000-1116 COMMUNITY ENHANCEMENT FUND		\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
01-01-000-1117 EMERGENCY SERVICES FUND		\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
01-01-000-1115 DISCOUNT		\$60,000	\$60,000	\$60,000	\$60,000	\$60,000
TOTAL		\$418,365	\$418,365	\$418,365	\$418,365	\$418,365
Other Funds						
01-01-000-1002 UTILITIES CHARGES		\$600,000	\$600,000	\$600,000	\$600,000	\$600,000
01-01-000-1105 WATER IMPACT FEE	Ann 11	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
TOTAL		\$700,000	\$700,000	\$700,000	\$700,000	\$700,000
Total		\$6,244,987	\$6,463,046	\$6,686,702	\$6,917,544	\$7,148,402

Other

Grants

Debt Service

Fund Balance for Long term planning

REVENUES - GENERAL FUND

Projections \$4,216,840

18% growth over FY2024

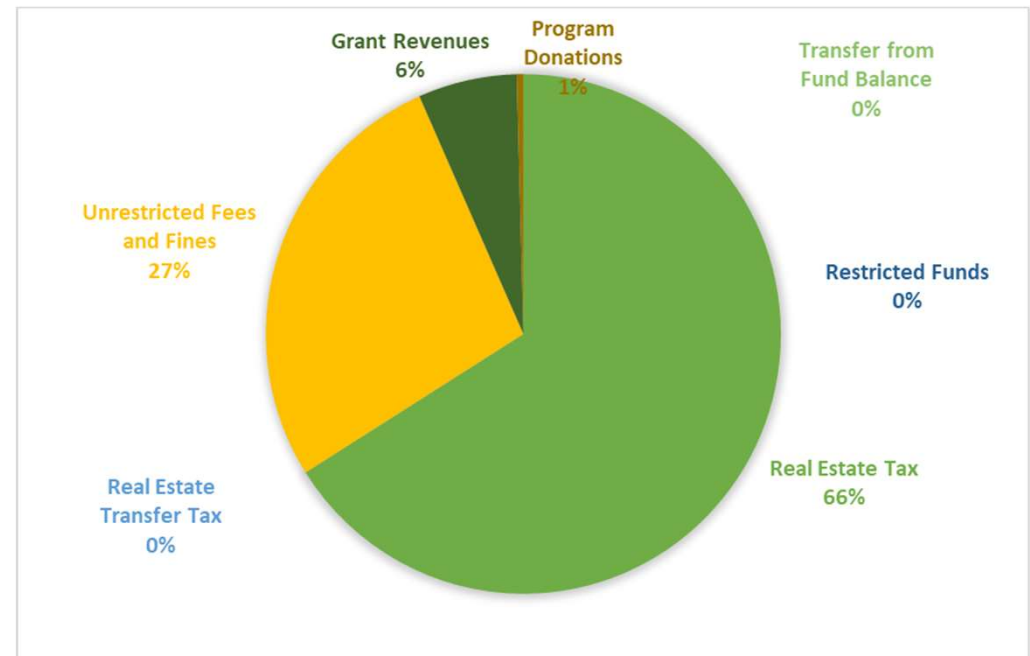
No reserve or realty transfer tax use

Increases to several fees and property tax rate

Building revenues based on 72 units

Includes recommendation from the PFM presentation, and the Ordinance related to an annual tax rate increase based on an average of CPI (3.3%) & ECI (4.8%)

Achievements: Restore our Fund Balance



EXPENSES — GENERAL FUND

Projections \$3,853,475

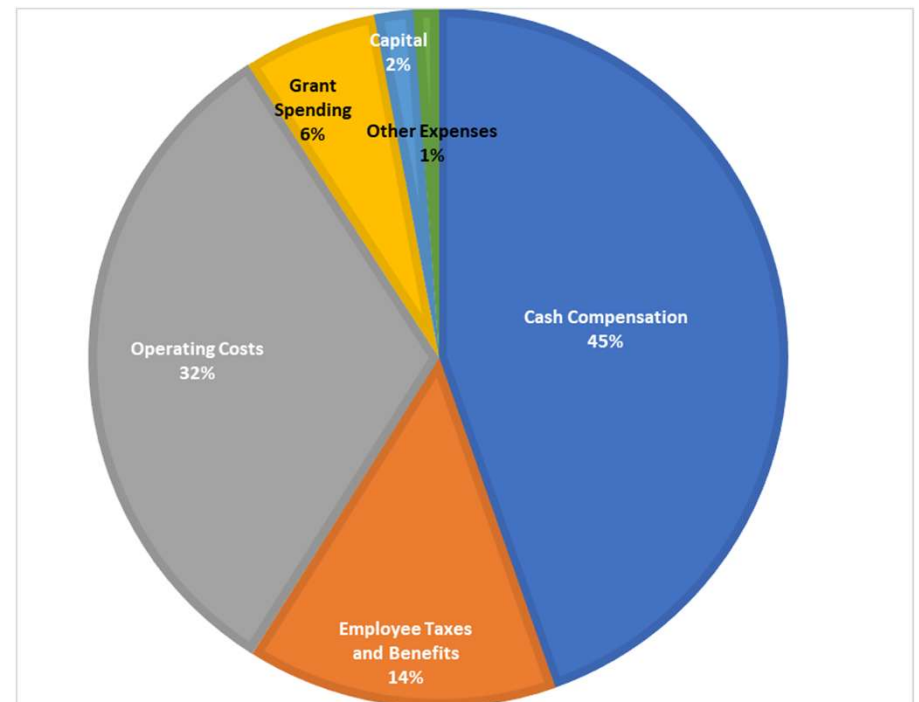
10% growth over FY24

Expenditure increases beyond town control

Unfunded Mandate: Delaware Family Paid Leave is .8% of all wages

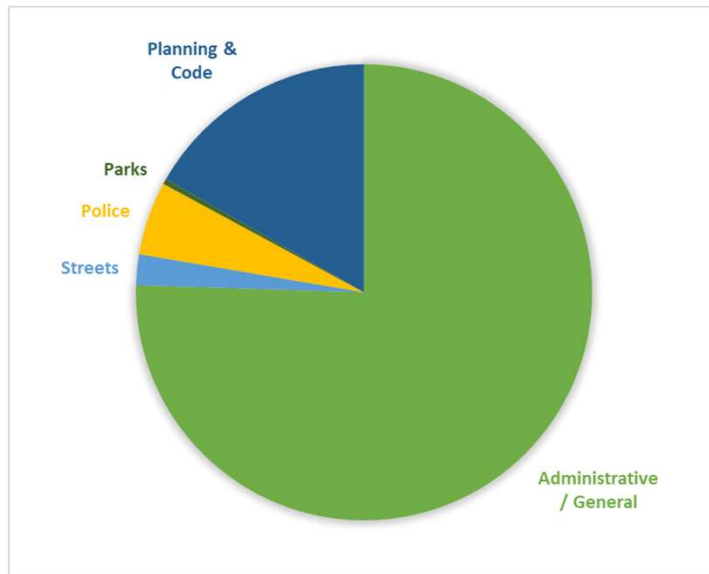
Capital

Achievements: Maintain service to our Community

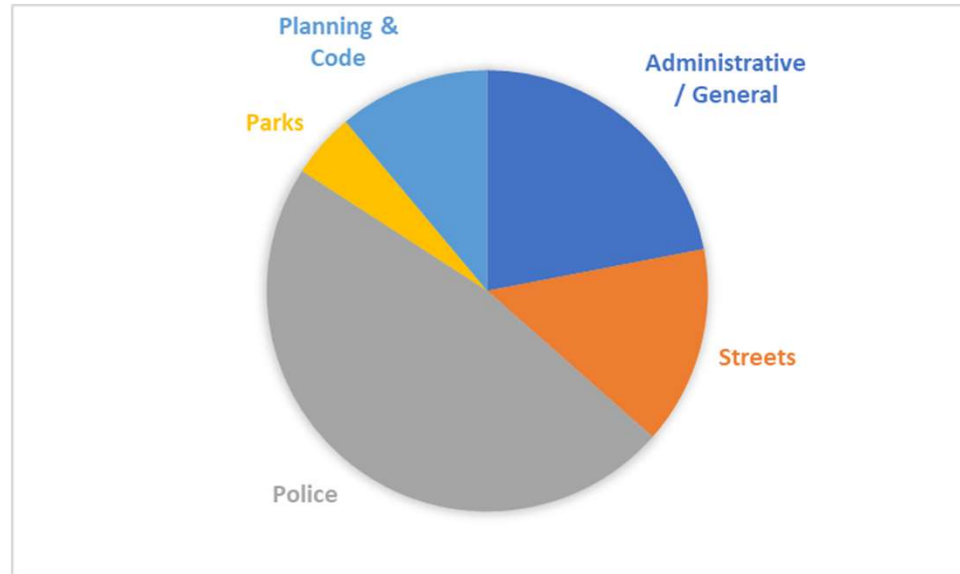


GENERAL FUND BY DEPARTMENT

Revenues



Expenses



REVENUES – UTILITY FUND

Projections \$2,037,410

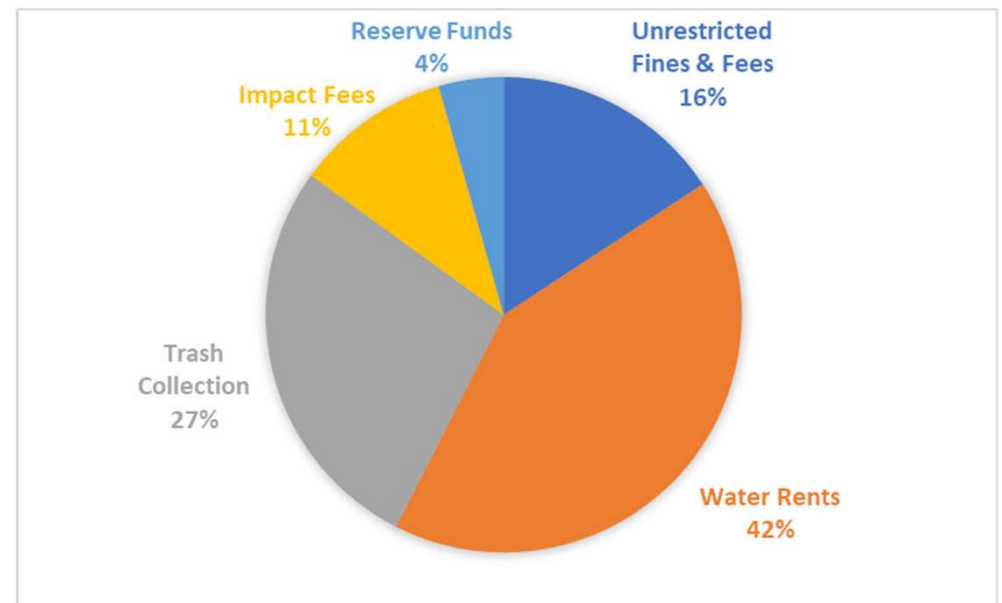
Proprietary Fund = Business

22% growth over FY24

Includes rate recommendation from PFM
Group Consulting LLC

Reserve Fund use for capital purchase

Impact Fees are reserved



EXPENSES – UTILITY FUND

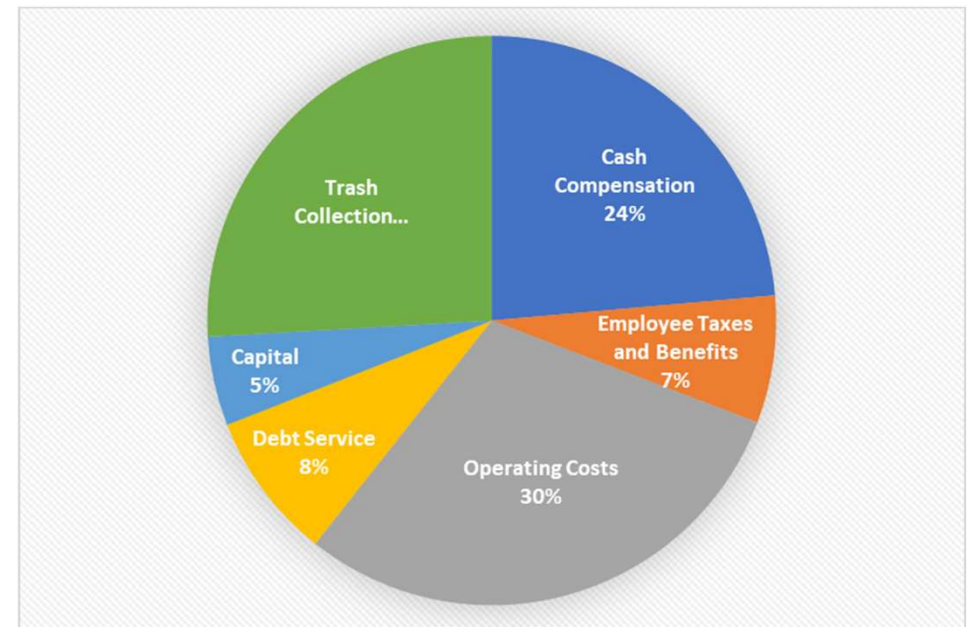
Projections \$1,777,247

12% growth over FY24

Expenses beyond town control

Unfunded mandates: Delaware Family Paid Leave is .8% of all wages; Lead and Copper Rule; and Water testing requirements

Capital, SRF, ARPA, SDD projects



FY2025 CAPITAL PROGRAM

Administrative

- [Town app](#) and [website](#)

Parks/Streets

- ADA Improvements and Street Improvement (MSA limitation)

Water

- Utility body truck purchase
- Projects as funded by State Revolving Fund, American Rescue Plan Act, and Special Development District

NEW TERMS

Delaware: Paid Family Leave

- Contributions begin January 2025; Employees may apply January 2026
- Compliments FMLA
- Employee and Employer .8% of wages
- Program regulated by Department of Labor
- Max benefits based on CPI
- Re-evaluation of program in 2027; rates may be based on 125% of paid benefits and administrative costs

EPA: Lead and Copper Rule

Compliance deadline is October 16:
inventory of service line (customer and town side of the meter pit)

Notice requirements of known or potential service line containing lead

Public education requirements

Annual reporting July 1 each year

DEBT SCHEDULE

Completed Projects

Wagamons Water Main Extension

- \$325,970.53 principal balance

Shipbuilders Well & Treatment

- \$451,267.72 principal balance

These two loans represent the \$8.50 DSF

Planned Projects

Water Main Replacement

- \$1,785,000

Chandler Street Treatment Facility Rehabilitation

- \$579,000

Federal Street Water Tower

- \$3,850,000

BANK BALANCES

June 30, 2023

Total Cash: \$9,751,804

General Fund:

- Operating Sources \$1,000,750
- Restricted Sources \$5,590,402
- Money Market \$1,636,189

Proprietary Fund:

- Operating Sources \$702,503
- Restricted Sources \$821,960

June 30, 2024

Total Cash: \$9,864,237

General Fund:

- Operating Sources \$1,371,022
- Restricted Sources \$5,363,870
- Money Market \$1,656,825

Proprietary Fund:

- Operating Source \$479,290
- Restricted Source \$993,230

FACTS & FEES

FY2023 Audit: 6 months (GF) and 12 months (PF) in operating reserves

- FY2024 used \$726,000 (GF) and \$230,000 (PF) reserves

FY2024 Still experiencing inflation, effecting operating costs and competitive wages with FOP negotiations and retaining employees

Fee Increases

- Various application fees
- Utility & Trash
- Property tax

SUMMARY OF FISCAL YEAR 2025

General Fund

- Surplus \$13,365
- Set aside Realty Transfer Tax, Community Enhancement and Emergency Services Funds

Utility Fund

- Surplus \$44,163
- Set aside of Water Impact Fees

FY2025 OBJECTIVES

Continue to explore new revenues

- Gross Rental Receipts Tax
- Parking Impact Fee

Complete FOP negotiations

Continue long range planning

SCHEDULE OF MEETINGS

Town Council meeting August 5

- Finance Committee meetings

Town Council public hearing August 19

Town Council meeting / vote September 9