

TOWN OF MILTON FEE SCHEDULE – FISCAL YEAR 2025

Proposed effective 10/01/2024

Announcement Sign Fee- Temporary Banner			\$ 150.00	
Application for Appeal to the Board of Appeals, or Board of Adjustment			\$ 1,000.00	*Plus initial Escrow of \$1,000.00, see policy
Application for Appeal to Town Council, or Planning and Zoning Commission			\$ 1,000.00	*Plus initial Escrow of \$1,000.00, see policy
Application for Historic Preservation			\$ 100.00	* No Escrow
Application for Subdivision** (\$25.00 per lot and application fee)			\$ 700.00	*Plus initial Escrow of \$2,500.00, see policy
Application for LPD Master Plan			\$ 1,000.00	*Plus initial Escrow of \$2,500.00, see policy
Application for Lot-Line Adjustment, or Partition			\$ 200.00	* No Escrow
Application for Conditional Use			\$ 700.00	*Plus initial Escrow of \$1,000.00, see policy
Application for Site Plan Review/Special Permitted Use			\$ 200.00	*Plus initial Escrow of \$1,000.00, see policy
Application for Variance			\$ 1,000.00	*Plus initial Escrow of \$1,000.00, see policy
Application for Zoning Change			\$ 1,000.00	*Plus initial Escrow of \$3,000.00, see policy
Application for Annexation/Withdrawal			\$ 5,200.00	*Plus initial Escrow of \$5,000.00, see policy
Boat Dock Rental (per month – minimum)		Per Month	\$ 150.00	April to September
		Per Month	\$ 100.00	October to March
Paid in advance with Agreement		Full Year	\$ 1,500.00	January to December
Building Permit – based on cost of job		\$0 – \$300	\$ 0.00	If applicable, Inspection fees will be added to cost of permit
Building Permit – based on cost of job at fair market value		Value in excess of \$0 to \$5,000	\$ 75.00	If applicable, plan review and routine inspection fees will be added to cost of permit. Extra inspections, as required, will be billed separately.
Building Permit – based on cost of job at fair market value		Value in excess of \$5,000	1.25% of CV	If applicable, plan review and routine inspection fees will be added to cost of permit. Extra inspections, as required, will be billed separately.
Building Permit – New Construction		Construction Value (CV)	2.25% of CV	Permit fee includes plan review and routine building inspection fees. Extra inspections, as required, will be billed separately.
Building Permit - Temporary Structures		Value of Structure	\$ 75.00	Per Town Code 220-60
Building Permit – Reissue Fee			\$ 50.00	If applicable, plan review and routine inspection fees will be added to cost of permit. Extra inspections, as required, will be billed separately.
Building Permit / License - Failure to obtain a building permit and/or Failure to obtain a town license fee		Fee in addition to permit fee(s) and/or license fee	\$ 75.00	Per occurrence

Code - Non-Cancellation Fee			\$ 100.00	Per occurrence
Emergency Services Fund		Construction Value (CV)	1/4 of 3% of CV	Fund to assist with Emergency Services such as Police, Fire/EMS, and Public Works.
Community Enhancement Fund		Construction Value (CV)	3/4 of 3% of CV	Fund to assist with Community Enhancements such as Parks, Streets/Sidewalks, Storm water, Vehicles/Equipment, and Municipal Facilities.
Demolition Permit			\$ 100.00	
Engineering, Legal, Consulting Services Administrative Fee			Actual cost plus 10% Administrative Fee	
Faxes per page			\$ 1.00	
Freedom of Information Request- Standard copy fees apply- also refer to Town of Milton FOIA policy				
Removal/Abatement of Unregulated Growth/Nuisance			\$ 200.00	PER HOUR
Inspection Fee -Water & Code			\$ 75.00	PER INSPECTION
Installation or Removal of the Water Meter			\$ 100.00	PER METER
Lien Certificate			\$ 75.00	
Lien Certificate (add'l charge for expedited) delivery)			\$ 50.00	
Mercantile License (Restricted to Municipal Parking Lot)			\$ 50.00	
NSF Check - 1st time returned			\$ 35.00	
NSF Check - 2nd time returned			\$ 45.00	
Event/Park Security Deposit - Group of 250 or more attendees			\$ 400.00	
Event/Park Security Deposit - Group up to 250 attendees			\$ 300.00	
Event/Park Security Deposit - Group of less than 100 attendees			\$ 100.00	
Event/Park Fee - Group of 250 or more attendees			\$ 400.00	
Event/Park Fee - Group up to 250 attendees			\$ 300.00	
Event/Park Fee - Group of less than 100 attendees			\$ 100.00	
Park Usage Fee - Residents of the Town of Milton and Milton IRS-501(c) non-profit			\$ _____	
Park Usage Fee - IRS 501(c) non-profit			\$ 50.00	
Photocopies per page			\$ 0.75	For the first 20 pages
			\$ 0.50	each page after the first 20 pages
Police Staff Fee, per hour			\$ 65.00	
Police Report			\$ 50.00	

Street Excavation/Replacement			Actual Cost to Repair plus 10% Administrative Fee	
Street Permit			\$ 200.00	
Structural Engineer Report			Cost of Report plus 10% Administrative Fee	
Sewer Permit and Inspection Fee			\$ 650.00	
Water Impact Fee (5/8 x 3/4)			\$ 3,000.00	
Water Impact Fee (1")			\$ 6,600.00	
Water Impact Fee (1.5")			\$ 14,400.00	
Water Impact Fee (2")			\$ 19,200.00	
Water Impact Fee (3")			\$ 42,000.00	
Water Impact Fee (4")			\$ 84,000.00	
Water Meter and/or Water Pit, Lid, and Frame			Actual cost plus 10% Administrative Fee	
Water Discrepancy Request			\$ 75.00	Per occurrence
Water Disconnect			\$ 75.00	Per occurrence
Water Reconnect			\$ 75.00	Per occurrence
Water Department Emergency Call-in			\$ 100.00	Per occurrence
Water Tapping Labor Fee (excluding parts)			\$700.00 (parts billed separately) or Actual cost plus 10% Administrative Fee	

Business & Rental Licenses are required annually. Calendar year fees are not pro-rated; see separate fee schedule.

Quarterly Utility Billing

Water	\$49.50	Availability Fee	\$4.35	per 1,000-gallons usage
Trash	\$80.00			
Debt Service Fee	\$20.00			2018 – Water System Referendum
Out of Town Water	\$99.00	Availability Fee	\$4.35	per 1,000-gallons usage

Annual Property Taxes

Rate: \$.434 per \$100.00 of assessed fair market value (2009). Taxes are billed in January and due March 31st.

Application fees are not refundable.

*=Except as waived or relieved pursuant to Town Code, escrow funds are required by the applicant to cover Professional Fees, including but not limited to Engineering and Legal. Escrow funds shall be placed in an escrow account. A monthly statement will be given to the applicant detailing how the funds have been charged. The applicant will have 30 days to dispute any charges. At the completion of the said project/application process, any remaining balance will be refunded to the applicant. Except with respect to appeals under Chapter 220: 1) the Town Manager may increase the initial required escrow funds upon review of the application and determining that the particular application is likely to substantially exceed the standard initial escrow amount; and 2) if the escrow funds are depleted below \$250.00 and the project is ongoing, the Town shall require, in writing, additional escrow funds of an amount reasonably calculated as needed to complete the application's process, and the applicant shall remit the required escrow funds within 15 days of receipt of the Town's writing. If the required funds are not remitted within said time, any further review, work, meetings, or approvals will be delayed until the Town has received the funds requested in accordance with the Town's Clean Hands Policy codified as Town Code Chapter 95.

**= includes minor and major subdivisions, partitions, and lot line adjustments. Any application for a revision or amendment of an approved application shall bear the same fees as an original application of that type.