

Town of Milton
Town Hall
115 Federal Street
Milton, Delaware 19968
302-684-4110

BOARD OF ADJUSTMENT
Application for Variance/Appeal

Tax Map ID No.: _____

APPLICANT:

LEGAL OWNER:

Name

Name

Address

Address

City State Zip Code

City State Zip Code

Phone No.:

Phone No.:

E-mail Address: _____

Subject Site Location: _____
Address/Location

Has a previous land-use application for this property been filed? If yes, Application No.: _____

Submission Requirements:

Completed application form with required signatures. Legal owner(s) must sign the application.

A scaled drawing accurately describing the location of all existing and proposed structures in relation to the property lines, the metes and bounds of each property line, the location of any easements or rights of ways affecting the property, and the location and width of the frontage street/road.
(Certified Survey)

Copies of any deed restrictions or homeowner covenants affecting the property

A statement of the Nature of Request and an explanation of the Exceptional Practical Difficulty - why it is not possible for the proposal to meet the Code requirements.
Attach a separate letter.

The Applicant will provide notice of the pending application to the adjacent property owners (certified mailing to all within 200 feet) and Public Notice shall be published in advance of the hearing date.

The undersigned hereby certifies that the legal owner(s) of the subject property is aware of and agrees to the filing of this application and that the information contained herewith is correct.

Applicant's Name (Please Print)

Applicant's Signature

Date

Legal Owner(s) Name(s) - Please Print

Legal Owner(s)' Signature

Date

CHECK THE APPROPRIATE SECTION BELOW AND FILL IN THE REQUIRED INFORMATION PERTAINING TO THE TYPE OF RELIEF REQUESTED.

Dimensional Variance from Code requirement. State size of variance being requested.
(Example: variance from the 10 foot required setback from the southerly side property line).

Exceptional Practical Difficulty: _____

Area and Bulk Variance from Code requirement. State amount of variance being requested.
(Example: variance from the required lot width, area, etc.)

Exceptional Practical Difficulty: _____

Appeal of an Administrative Decision. State date of decision and nature of appeal.

Special Use Exception. State nature of proposed use in detail.

Appeal of a Code Enforcement Decision. State date and decision and nature of appeal.

Office Use Only:

Fee Received/Check No.: _____

Tax Map Parcel Number: _____

Present Zoning Classification: _____

Flood Plain Panel Number: _____ Impacted by 100 Year Flood Plain: _____

Previous Land-Use Applications (List): _____

Taxes Current: _____

Outstanding Violations/Complaints: _____

Property Location: _____

Application completed by: _____ Date: _____