

Internal Use Only without Audit

November 15, 2024
12:05 PM

TOWN OF MILTON
2025 Expenditure Transaction Audit Trail

Page No: 1

Range of Accounts: First to Last Date Range: 10/01/24 to 10/31/24 Include Accounts with Zero Activity: No

Audit Report Type: Standard

Note: Transaction Beginning Balance includes all Adds/changes occurring on or prior to the Transaction Ending date.

* Transaction is included in Previous and/or Begin Balance

** Transaction is not included in Balance

En = PO Line Item First Encumbrance Date

BC = Blanket Control

BS = Blanket Sub

Account No	Description	Vendor/Reference	Trans Amount	Begin Balance
Date	Transaction Data/Comment			Trans Balance User
01-200-5100	Salaries			289,770.00
10/04/24 Expenditure	REG.SALARY-ADMINISTRATION	Reference 2489 1	9,757.40-	280,012.60 TYW
10/18/24 Expenditure	REG.SALARY-ADMINISTRATION	Reference 2494 1	10,040.02-	269,972.58 TYW
01-200-5101	Salaries - Council			6,600.00
10/18/24 Expenditure	REG.SALARY-COUNCIL	Reference 2494 17	1,890.00-	4,710.00 TYW
01-200-5140	payroll Taxes - SS			17,970.00
10/04/24 Expenditure	ER: PAYROLL TAX-SS	Reference 2489 4	562.84-	17,407.16 TYW
10/18/24 Expenditure	ER: PAYROLL TAX-SS	Reference 2494 4	616.37-	16,790.79 TYW
01-200-5141	payroll Tax - SS - Council			410.00
10/18/24 Expenditure	ER:PAYROLL TAX-SS	Reference 2494 18	117.18-	292.82 TYW
01-200-5145	payroll Taxes - Medicare			4,205.00
10/04/24 Expenditure	ER: PAYROLL TAX-MEDICARE	Reference 2489 5	131.61-	4,073.39 TYW
10/18/24 Expenditure	ER: PAYROLL TAX-MEDICARE	Reference 2494 5	144.17-	3,929.22 TYW
01-200-5146	payroll Tax - Medicare - Council			100.00
10/18/24 Expenditure	ER:PAYROLL TAX-MEDICARE	Reference 2494 19	27.41-	72.59 TYW
01-200-5150	Employee Ins Benefits			51,100.00
10/02/24 PO 25-00016	1 Paid Ck 32359 LIFE INSURANCE OCTOBER 2024	STANDA50 STANDARD INSURANCE COMPANY	46.78-	51,053.22 TYW
10/23/24 PO 25-00096	1 Paid Ck 32436 HEALTH INSURANCE NOV 2024	OFFIC005 STATE OF DELAWARE	4,413.01-	46,640.21 TYW
10/31/24 PO 25-00161	1 Paid Ck 32497 LIFE INSURANCE NOVEMBER 2024	STANDA50 STANDARD INSURANCE COMPANY	46.78-	46,593.43 TYW
01-200-5160	Admin Pension			15,890.00
10/18/24 Expenditure	OCTOBER 2024 PENSION	Reference 2495 1	1,128.45-	14,761.55 TYW
01-200-5280	Supplies and Equipment			7,000.00
10/31/24 PO 25-00120	5 Paid Ck 32461 STAPLES	CIT-KR CITIZENS BANK	162.15-	6,837.85 TYW
10/31/24 PO 25-00120	8 Paid Ck 32461 STAPLES	CIT-KR CITIZENS BANK	27.78-	6,810.07 TYW
10/31/24 PO 25-00202	1 Open TH MONTHLY WATER - OCT 2024	EASTE005 EASTERN SHORE COFFEE & WATER	21.45-	6,788.62 TYW

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Account No	Description	Vendor/Reference	Trans Amount	Begin Balance
Date	Transaction Data/Comment			Trans Balance User
01-200-5280	Supplies and Equipment	Continued		
10/31/24	PO 25-00202 2 Open TH MONTHLY WATER - OCT 2024	EASTE005 EASTERN SHORE COFFEE & WATER	4.00-	6,784.62 TYW
01-200-5300	Advertising			1,000.00
10/02/24	PO 25-00014 1 Paid Ck 32361 MILTON HOLIDAY HOUSE TOUR AD	WOMEN005 WOMEN'S CLUB OF MILTON	75.00-	925.00 TYW
01-200-5340	Dues & Subscriptions			22,000.00
10/09/24	PO 25-00033 1 Paid Ck 32400 2025 SOFTWARE MAINTENANCE	EDMUND50 EDMUNDS GOVTECH	10,059.81-	11,940.19 TYW
10/23/24	PO 25-00081 1 Paid Ck 32431 ICMA MEMBER RENEWAL - ROGERS	ICMA005 ICMA MEMBERSHIP RENEWALS	640.32-	11,299.87 TYW
01-200-5346	Meetings			1,500.00
10/02/24	PO 25-00017 1 Paid Ck 32358 STEERING BREAKFAST 10/04/2024	SCAT SUSSEX COUNTY ASSOC. OF TOWNS	22.00-	1,478.00 TYW
10/23/24	PO 25-00075 1 Paid Ck 32419 SCAT DINNER 11/06/2024	CITYOF50 CITY OF MILFORD	190.00-	1,288.00 TYW
10/23/24	PO 25-00093 1 Paid Ck 32443 SCAT STEERING BREAKFAST 11/8	SCAT SUSSEX COUNTY ASSOC. OF TOWNS	22.00-	1,266.00 TYW
01-200-5350	Election Expense			4,000.00
10/02/24	PO 25-00021 1 Paid Ck 32353 SECURITY DEPOSIT 2025 ELECTION	MILTON80 MILTON VOLUNTEER FIRE COMPANY	500.00-	3,500.00 TYW
01-200-5400	Town Insurance			82,110.00
10/01/24	Expenditure TO ADJUST PREPAID EXPENSES	Reference 2500 3	424.38-	81,685.62 TYW
10/01/24	Expenditure REVERSE BATCH	Reference 2501 3	424.38	82,110.00 KLR
10/09/24	PO 25-00027 1 Paid Ck 32409 BOND RENEWAL - COLON	STRATEGI STRATEGIC INSURANCE PARTNERS	350.00-	81,760.00 TYW
10/23/24	PO 25-00069 1 Paid Ck 32444 COMMERCIAL & MACHINERY RENEWAL	STRATEGI STRATEGIC INSURANCE PARTNERS	8,946.80-	72,813.20 TYW
10/23/24	PO 25-00070 1 Paid Ck 32452 ASCOT INSUR. 10/1/24-10/1/25	STRATEGI STRATEGIC INSURANCE PARTNERS	40,405.83-	32,407.37 TYW
01-200-5420	Misc Operating			350.00
10/02/24	PO 25-00015 1 Paid Ck 32352 HONOR OUR VETERANS FLAG SPONS	MILT0055 MILTON LIONS CLUB	50.00-	300.00 TYW
10/31/24	PO 25-00165 1 Paid Ck 32453 TABLE RENTAL	227RE005 227 RENTAL	80.63-	219.37 TYW
01-200-5430	Scanning, Printing & Postage			15,000.00
10/02/24	PO 25-00020 1 Paid Ck 32348 ECODE 360 ANNUAL MAINTENANCE	GENERALC GENERAL CODE	1,195.00-	13,805.00 TYW
10/09/24	PO 25-00040 1 Paid Ck 32408 BASIC SERVICE PACKAGE OCT 2024	SHORESCA THE CARLSEN GROUP INC.	95.00-	13,710.00 TYW
10/31/24	PO 25-00120 1 Paid Ck 32461 USPS	CIT-KR CITIZENS BANK	223.75-	13,486.25 TYW
10/31/24	PO 25-00164 1 Paid Ck 32501 XEROX C6170H OCTOBER 2024	XEROX51 XEROX CORPORATION	243.22-	13,243.03 TYW
01-200-5460	Repairs & Maint - Building			12,000.00
10/09/24	PO 25-00024 1 Paid Ck 32369 COUPL FLEX 3"X3" HUB	BESTHARD BEST HARDWARE INC	15.99-	11,984.01 TYW
10/09/24	PO 25-00024 2 Paid Ck 32369 DWV FLEX COUPLING	BESTHARD BEST HARDWARE INC	7.99-	11,976.02 TYW
10/09/24	PO 25-00024 3 Paid Ck 32369 PRIMER PVC PURPLE 8 OZ	BESTHARD BEST HARDWARE INC	8.59-	11,967.43 TYW

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Account No	Description	Vendor/Reference	Trans Amount	Begin Balance	
Date	Transaction Data/Comment			Trans Balance	
				User	
01-200-5460	Repairs & Maint - Building	Continued			
10/09/24	PO 25-00024 4 Paid Ck 32369 45 PVC DWV 3"	BESTHARD BEST HARDWARE INC	16.99-	11,950.44	TYW
10/09/24	PO 25-00024 5 Paid Ck 32369 ELBOW PVC DWV	BESTHARD BEST HARDWARE INC	8.59-	11,941.85	TYW
10/09/24	PO 25-00024 6 Paid Ck 32369 PIPE PVC DWV3"x10' SCH 40	BESTHARD BEST HARDWARE INC	38.99-	11,902.86	TYW
10/09/24	PO 25-00024 7 Paid Ck 32369 PVC CEMENT	BESTHARD BEST HARDWARE INC	12.99-	11,889.87	TYW
10/09/24	PO 25-00025 1 Paid Ck 32369 SPLY TOI SS	BESTHARD BEST HARDWARE INC	7.99-	11,881.88	TYW
10/23/24	PO 25-00085 1 Paid Ck 32435 TH CLEANING OCTOBER 2024	MOONL005 MOONLIGHT CLEANING & MORE, LLC	1,350.00-	10,531.88	TYW
10/23/24	PO 25-00085 1 Void Ck 32435 TH CLEANING OCTOBER 2024	MOONL005 MOONLIGHT CLEANING & MORE, LLC	1,350.00 **	10,531.88	TYW
10/23/24	PO 25-00085 1 Chg Amt En 10/01/24	MOONL005 MOONLIGHT CLEANING & MORE, LLC	900.00	11,431.88	TYW
10/23/24	PO 25-00085 1 Paid Ck 32451 TH CLEANING OCTOBER 2024	MOONL005 MOONLIGHT CLEANING & MORE, LLC	450.00-*	11,431.88	TYW
10/23/24	PO 25-00094 1 Paid Ck 32430 POWER FLUSH TOILET	HOMED005 HOME DEPOT CREDIT SERVICES	149.00-	11,282.88	TYW
01-200-5470	Repairs & Maint - Equip		20,000.00		
10/02/24	PO 25-00005 1 Paid Ck 32343 REMOTE MANAGEMENT IT SERVICES	EASTERNS ESNTS, LLC.	93.75-	19,906.25	TYW
10/02/24	PO 25-00005 2 Paid Ck 32343 END POINT DETECTION & RESPONSE	EASTERNS ESNTS, LLC.	73.50-	19,832.75	TYW
10/02/24	PO 25-00005 3 Paid Ck 32343 SERVER BACKUP SERVICES	EASTERNS ESNTS, LLC.	75.50-	19,757.25	TYW
10/02/24	PO 25-00005 4 Paid Ck 32343 WORKSTATION BACKUP SERVICES	EASTERNS ESNTS, LLC.	31.00-	19,726.25	TYW
10/02/24	PO 25-00005 5 Paid Ck 32343 EXCHANGE PLAN MAILBOX	EASTERNS ESNTS, LLC.	255.00-	19,471.25	TYW
10/23/24	PO 25-00063 1 Paid Ck 32434 XLR CONNECTORS	MIDSOUTH MID-SOUTH AUDIO LLC	87.50-	19,383.75	TYW
10/23/24	PO 25-00079 1 Paid Ck 32425 REMOTE MANAGEMENT IT SERVICES	EASTERNS ESNTS, LLC.	93.75-	19,290.00	TYW
10/23/24	PO 25-00079 2 Paid Ck 32425 END POINT DETECTION	EASTERNS ESNTS, LLC.	73.50-	19,216.50	TYW
10/23/24	PO 25-00079 3 Paid Ck 32425 SERVER BACKUP SERVICES	EASTERNS ESNTS, LLC.	75.50-	19,141.00	TYW
10/23/24	PO 25-00079 4 Paid Ck 32425 WORKSTATION BACKUP SERVICES	EASTERNS ESNTS, LLC.	31.00-	19,110.00	TYW
10/23/24	PO 25-00079 5 Paid Ck 32425 EXCHANGE PLAN MAILBOX	EASTERNS ESNTS, LLC.	255.00-	18,855.00	TYW
10/31/24	PO 25-00160 1 Paid Ck 32496 BILLING PERIOD 11/1/24-1/31/25	SECURITY SECURITY INSTRUMENT	282.00-	18,573.00	TYW
10/31/24	PO 25-00164 2 Paid Ck 32501 XEROX C8170H OCTOBER 2024	XEROX51 XEROX CORPORATION	318.93-	18,254.07	TYW
01-200-5480	Telephone		13,000.00		
10/23/24	PO 25-00067 1 Paid Ck 32448 TH TELEPHONE SERVICE 10/4-11/3	VERIZ033 VERIZON	473.38-	12,526.62	TYW
10/23/24	PO 25-00068 1 Paid Ck 32449 TH TELEPHONE SERVICE 10/7-11/6	VERIZ033 VERIZON	71.86-	12,454.76	TYW
10/31/24	PO 25-00163 1 Paid Ck 32499 TH BILLING SUMMARY 09/17-10/16	VERIZ005 VERIZON BUSINESS	481.17-	11,973.59	TYW
01-200-5500	Utilities		6,500.00		
10/31/24	PO 25-00125 1 Paid Ck 32466 113 FEDERAL ST #1 09/26-10/24	DELMAR25 DELMARVA POWER	82.77-	6,417.23	TYW
10/31/24	PO 25-00126 1 Paid Ck 32467 113 FEDERAL ST #2 09/26-10/24	DELMAR25 DELMARVA POWER	27.86-	6,389.37	TYW
10/31/24	PO 25-00127 1 Paid Ck 32468 113 FEDERAL ST #3 09/26-10/24	DELMAR25 DELMARVA POWER	84.54-	6,304.83	TYW
10/31/24	PO 25-00128 1 Paid Ck 32469 113 FEDERAL ST #4 09/26-10/24	DELMAR25 DELMARVA POWER	113.65-	6,191.18	TYW
10/31/24	PO 25-00129 1 Paid Ck 32470 113 FEDERAL ST #5 09/26-10/24	DELMAR25 DELMARVA POWER	64.10-	6,127.08	TYW

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Account No	Transaction Date	Description Data/Comment	Vendor/Reference	Trans Amount	Begin Balance	Trans Balance	User
01-200-5600		Payroll Processing Expense			14,000.00		
10/04/24 Expenditure		RECORD P/R INVOICE	Reference 2489 41	548.48-	13,451.52		TYW
10/18/24 Expenditure		RECORD P/R INVOICE	Reference 2494 41	501.56-	12,949.96		TYW
10/20/24 Expenditure		PAYCHEX INVOICE# Y426X285	Reference 1090 1	218.75-	12,731.21		TYW
01-200-5803		Cap Exp - Website/Town App			14,630.00		
10/31/24 PO 25-00114		1 Paid Ck 32455 THRILLSHARE MEDIA SERVICE	APTE005 APPTTEGY, INC.	7,330.00-	7,300.00		TYW
10/31/24 PO 25-00114		2 Paid Ck 32455 THRILLSHARE MEDIA SUBSCRIPTION	APTE005 APPTTEGY, INC.	7,330.00-	30.00-		TYW
01-250-5100		Salaries			87,335.00		
10/04/24 Expenditure		REG. SALARY-STREET	Reference 2489 6	3,058.57-	84,276.43		TYW
10/18/24 Expenditure		REG. SALARY-STREET	Reference 2494 6	3,196.58-	81,079.85		TYW
01-250-5110		Overtime - Regular			10,000.00		
10/04/24 Expenditure		OT SALARY-STREET	Reference 2489 7	94.50-	9,905.50		TYW
01-250-5140		Payroll Taxes - SS			6,035.00		
10/04/24 Expenditure		ER: PAYROLL TAX-SS	Reference 2489 8	180.74-	5,854.26		TYW
10/18/24 Expenditure		ER: PAYROLL TAX-SS	Reference 2494 8	191.55-	5,662.71		TYW
01-250-5145		Payroll Taxes - Medicare			1,415.00		
10/04/24 Expenditure		ER: PAYROLL TAX-MEDICARE	Reference 2489 9	42.26-	1,372.74		TYW
10/18/24 Expenditure		ER: PAYROLL TAX-MEDICARE	Reference 2494 9	44.80-	1,327.94		TYW
01-250-5150		Employee Insurance Benefits			17,000.00		
10/02/24 PO 25-00016		2 Paid Ck 32359 LIFE INSURANCE OCTOBER 2024	STANDA50 STANDARD INSURANCE COMPANY	18.74-	16,981.26		TYW
10/23/24 PO 25-00096		2 Paid Ck 32436 HEALTH INSURANCE NOV 2024	OFFIC005 STATE OF DELAWARE	1,454.84-	15,526.42		TYW
10/31/24 PO 25-00161		2 Paid Ck 32497 LIFE INSURANCE NOVEMBER 2024	STANDA50 STANDARD INSURANCE COMPANY	18.74-	15,507.68		TYW
01-250-5160		Pension			5,550.00		
10/18/24 Expenditure		OCTOBER 2024 PENSION	Reference 2495 2	360.19-	5,189.81		TYW
01-250-5280		Supplies and Equipment			12,000.00		
10/09/24 PO 25-00043		1 Paid Ck 32369 HOSE	BESTHARD BEST HARDWARE INC	19.99-	11,980.01		TYW
10/09/24 PO 25-00043		2 Paid Ck 32369 COUPLINGS	BESTHARD BEST HARDWARE INC	26.36-	11,953.65		TYW
10/09/24 PO 25-00043		3 Paid Ck 32369 PRIMER BULB	BESTHARD BEST HARDWARE INC	13.99-	11,939.66		TYW
10/23/24 PO 25-00052		1 Paid Ck 32418 FASTENERS	BESTHARD BEST HARDWARE INC	5.56-	11,934.10		TYW
10/23/24 PO 25-00102		1 Paid Ck 32418 C-PAK USS FLAT WASH	BESTHARD BEST HARDWARE INC	4.69-	11,929.41		TYW
10/23/24 PO 25-00103		1 Paid Ck 32415 TWO WAY RADIOS	AMAZO005 AMAZON CAPITAL SERVICES	198.90-	11,730.51		TYW

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Account No	Description	Vendor/Reference	Trans Amount	Begin Balance
Date	Transaction Data/Comment			Trans Balance
				User
01-250-5280	Supplies and Equipment	Continued		
10/31/24 PO 25-00117	1 Paid Ck 32459 INSULATION 15 X 32'	BESTHARD BEST HARDWARE INC	83.98-	11,646.53
10/31/24 PO 25-00119	1 Paid Ck 32459 ROLLER FRAME 4"	BESTHARD BEST HARDWARE INC	9.18-	11,637.35
10/31/24 PO 25-00120	6 Paid Ck 32461 HARBOR FREIGHT	CIT-KR CITIZENS BANK	139.94-	11,497.41
01-250-5390	Gasoline			4,000.00
10/31/24 PO 25-00245	5 Open FUEL BILLING OCTOBER 2024	BAKERPET BAKER PETROLEUM	290.47-	3,709.53
01-250-5400	Insurance			6,000.00
10/01/24 Expenditure	TO ADJUST PREPAID EXPENSES	Reference 2500 4	1,479.39-	4,520.61
10/01/24 Expenditure	REVERSE BATCH	Reference 2501 4	1,479.39	6,000.00
10/23/24 PO 25-00069	4 Paid Ck 32444 COMMERCIAL & MACHINERY RENEWAL	STRATEGI STRATEGIC INSURANCE PARTNERS	894.68-	5,105.32
10/23/24 PO 25-00070	5 Paid Ck 32452 ASCOT INSUR. 10/1/24-10/1/25	STRATEGI STRATEGIC INSURANCE PARTNERS	5,196.84-	91.52-
01-250-5460	Repair & Maint - Auto			3,000.00
10/09/24 PO 25-00044	1 Paid Ck 32405 BATTERY TESTER	NAPAA005 NAPA AUTO PARTS OF MILTON	39.99-	2,960.01
01-250-5470	Repairs & Maint - Equip			7,500.00
10/09/24 PO 25-00042	1 Paid Ck 32366 WINCH RELAY CONTACTOR 12V	AMAZ005 AMAZON CAPITAL SERVICES	22.99-	7,477.01
10/09/24 PO 25-00042	2 Paid Ck 32366 SHIPPING	AMAZ005 AMAZON CAPITAL SERVICES	6.99-	7,470.02
10/23/24 PO 25-00100	1 Paid Ck 32418 LED LIGHT KIT	BESTHARD BEST HARDWARE INC	31.99-	7,438.03
01-250-5480	Telephone			1,000.00
10/23/24 PO 25-00106	1 Paid Ck 32447 MOBILE BROADBAND 09/11-10/10	VERIZ005 VERIZON BUSINESS	7.51-	992.49
10/31/24 PO 25-00163	2 Paid Ck 32499 TH BILLING SUMMARY 09/17-10/16	VERIZ005 VERIZON BUSINESS	82.12-	910.37
01-250-5490	Uniforms / PPE			4,000.00
10/09/24 PO 25-00045	1 Paid Ck 32411 UNIFORM CLEANING 10/04/2024	UNIFI005 UNIFIRST CORPORATION	32.39-	3,967.61
10/23/24 PO 25-00098	1 Paid Ck 32446 UNIFORM CLEANING 10/11/2024	UNIFI005 UNIFIRST CORPORATION	28.47-	3,939.14
10/31/24 PO 25-00104	1 Paid Ck 32498 UNIFORM CLEANING 10/18/2024	UNIFI005 UNIFIRST CORPORATION	28.47-	3,910.67
10/31/24 PO 25-00162	1 Paid Ck 32498 UNIFORM CLEANING 10/25/2024	UNIFI005 UNIFIRST CORPORATION	28.47-	3,882.20
10/31/24 PO 25-00240	1 Open BOOTS	SOUTHSTA SOUTHERN STATES	530.91-	3,351.29
01-250-5500	Street Lights Expense			170,000.00
10/31/24 PO 25-00130	1 Paid Ck 32471 MAGNOLIA STREET 09/26-10/24	DELMAR25 DELMARVA POWER	27.41-	169,972.59
10/31/24 PO 25-00131	1 Paid Ck 32472 STREET LIGHTS 09/25-10/23	DELMAR25 DELMARVA POWER	385.25-	169,587.34
10/31/24 PO 25-00132	1 Paid Ck 32473 STREET LIGHTS SHIP 09/25-10/23	DELMAR25 DELMARVA POWER	463.41-	169,123.93
10/31/24 PO 25-00133	1 Paid Ck 32474 STREET LIGHTS PRES 09/26-10/24	DELMAR25 DELMARVA POWER	932.53-	168,191.40
10/31/24 PO 25-00134	1 Paid Ck 32475 STREET LIGHTS WAGA 09/25-10/23	DELMAR25 DELMARVA POWER	1,887.64-	166,303.76

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Account No	Description	Vendor/Reference	Trans Amount	Begin Balance
Date	Transaction Data/Comment			Trans Balance User
01-250-5500	Street Lights Expense	Continued		
10/31/24	PO 25-00135 1 Paid Ck 32476 STREET LIGHTS 09/25-10/23	DELMAR25 DELMARVA POWER	5,225.42-	161,078.34 TYW
10/31/24	PO 25-00136 1 Paid Ck 32477 100 MAGNOLIA SIGN 9/26-10/24	DELMAR25 DELMARVA POWER	47.42-	161,030.92 TYW
10/31/24	PO 25-00137 1 Paid Ck 32478 STREET LIGHTS HERRI 09/26-10/24	DELMAR25 DELMARVA POWER	2,526.53-	158,504.39 TYW
10/31/24	PO 25-00138 1 Paid Ck 32479 STREET LIGHTS CHES 09/26-10/24	DELMAR25 DELMARVA POWER	344.51-	158,159.88 TYW
10/31/24	PO 25-00139 1 Paid Ck 32480 STREET LIGHTS 09/26-10/24	DELMAR25 DELMARVA POWER	800.06-	157,359.82 TYW
10/31/24	PO 25-00140 1 Paid Ck 32481 ATLANTIC AVE 09/26-10/24	DELMAR25 DELMARVA POWER	21.58-	157,338.24 TYW
01-300-5100	Salaries			982,530.00
10/04/24	Expenditure REG.SALARY-POLICE	Reference 2489 10	55,043.08-	927,486.92 TYW
10/18/24	Expenditure REG.SALARY-POLICE	Reference 2494 10	32,481.68-	895,005.24 TYW
01-300-5110	Overtime - Regular			25,000.00
10/04/24	Expenditure OT.SALARY-POLICE	Reference 2489 11	1,306.98-	23,693.02 TYW
10/18/24	Expenditure OT.SALARY-POLICE	Reference 2494 11	65.08-	23,627.94 TYW
01-300-5120	Police Reimbursable Salaries			0.00
10/04/24	Expenditure SALARY-POLICE REIMBURSABLE	Reference 2489 13	975.00-	975.00- TYW
01-300-5123	Police Reimbursable Salaries-Violent Cr.			15,000.00
10/18/24	Expenditure POLICE REIMB. SALARIES-VIOLENT CRIMES	Reference 2494 49	2,080.00-	12,920.00 TYW
01-300-5140	Payroll Taxes - SS			65,755.00
10/04/24	Expenditure ER:PAYROLL TAX-SS	Reference 2489 15	3,424.35-	62,330.65 TYW
10/18/24	Expenditure ER:PAYROLL TAX-SS	Reference 2494 15	2,097.33-	60,233.32 TYW
01-300-5145	Payroll Taxes - Medicare			15,380.00
10/04/24	Expenditure ER:PAYROLL TAX-MEDICARE	Reference 2489 16	800.86-	14,579.14 TYW
10/18/24	Expenditure ER:PAYROLL TAX-MEDICARE	Reference 2494 16	490.50-	14,088.64 TYW
01-300-5150	Employee Ins Benefits			200,000.00
10/02/24	PO 25-00016 3 Paid Ck 32359 LIFE INSURANCE OCTOBER 2024	STANDA50 STANDARD INSURANCE COMPANY	116.25-	199,883.75 TYW
10/23/24	PO 25-00096 3 Paid Ck 32436 HEALTH INSURANCE NOV 2024	OFFIC005 STATE OF DELAWARE	14,951.37-	184,932.38 TYW
10/31/24	PO 25-00161 3 Paid Ck 32497 LIFE INSURANCE NOVEMBER 2024	STANDA50 STANDARD INSURANCE COMPANY	116.25-	184,816.13 TYW
01-300-5160	Police Pension			142,135.00
10/18/24	Expenditure OCTOBER 2024 PENSTON	Reference 2495 3	8,504.23-	133,630.77 TYW

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Account No	Description	Transaction Data/Comment	Vendor/Reference	En	Trans Amount	Begin Balance	User
Date						Trans Balance	
01-300-5180	Training & Seminars					15,000.00	
10/31/24	1 Paid Ck 32465	LAW ENFORCEMENT MED RESPONDER	DELFIRES DELAWARE STATE FIRE SCHOOL	En 10/21/24	20.00-	14,980.00	TYW
01-300-5185	Academy/recruit Expenses					13,100.00	
10/09/24	1 Paid Ck 32410	REIMBURSEMENT FINGERPRINTING	TIMOT010 TIMOTHY JONES	En 10/04/24	20.00-	13,080.00	TYW
01-300-5280	Supplies and Equipment					7,000.00	
10/09/24	1 Paid Ck 32366	BUSINESS CARDS	AMAZ0005 AMAZON CAPITAL SERVICES	En 10/07/24	23.82-	6,976.18	TYW
10/09/24	2 Paid Ck 32366	METAL FILE RAIL	AMAZ0005 AMAZON CAPITAL SERVICES	En 10/07/24	34.80-	6,941.38	TYW
10/09/24	3 Paid Ck 32366	TOILET PAPER	AMAZ0005 AMAZON CAPITAL SERVICES	En 10/07/24	25.21-	6,916.17	TYW
10/09/24	4 Paid Ck 32366	PACKING TAPE	AMAZ0005 AMAZON CAPITAL SERVICES	En 10/07/24	15.66-	6,900.51	TYW
10/09/24	5 Paid Ck 32366	TRASH BAGS	AMAZ0005 AMAZON CAPITAL SERVICES	En 10/07/24	18.61-	6,881.90	TYW
10/09/24	6 Paid Ck 32366	PAPER TOWELS	AMAZ0005 AMAZON CAPITAL SERVICES	En 10/07/24	39.73-	6,842.17	TYW
10/09/24	7 Paid Ck 32366	SHIPPING	AMAZ0005 AMAZON CAPITAL SERVICES	En 10/07/24	16.47-	6,825.70	TYW
10/09/24	1 Paid Ck 32366	3 RING BINDER	AMAZ0005 AMAZON CAPITAL SERVICES	En 10/06/24	29.99-	6,795.71	TYW
10/09/24	2 Paid Ck 32366	1 INCH BINDER	AMAZ0005 AMAZON CAPITAL SERVICES	En 10/06/24	31.34-	6,764.37	TYW
10/22/24	1 Paid Ck 32413	PD FIRST AID SUPPLIES 10/15/24	CINTAS50 CINTAS FIRST AID & SAFETY	En 10/15/24	12.64-	6,751.73	TYW
10/23/24	1 Paid Ck 32415	CONVERTER CABLE	AMAZ0005 AMAZON CAPITAL SERVICES	En 10/09/24	11.19-	6,740.54	TYW
10/23/24	2 Paid Ck 32415	DISPLAY PORT	AMAZ0005 AMAZON CAPITAL SERVICES	En 10/09/24	9.95-	6,730.59	TYW
10/23/24	1 Paid Ck 32415	DYMO LABELS	AMAZ0005 AMAZON CAPITAL SERVICES	En 10/15/24	36.98-	6,693.61	TYW
10/31/24	1 Paid Ck 32454	ENERGIZER BATTERIES	AMAZ0005 AMAZON CAPITAL SERVICES	En 10/28/24	27.98-	6,665.63	TYW
10/31/24	1 Paid Ck 32454	SCOTT PAPER TOWELS	AMAZ0005 AMAZON CAPITAL SERVICES	En 10/28/24	31.10-	6,634.53	TYW
10/31/24	2 Paid Ck 32454	KLEENEX HAND PAPER TOWELS	AMAZ0005 AMAZON CAPITAL SERVICES	En 10/28/24	29.40-	6,605.13	TYW
10/31/24	3 Paid Ck 32454	DISPOSABLE CLEANING TOWELS	AMAZ0005 AMAZON CAPITAL SERVICES	En 10/28/24	18.29-	6,586.84	TYW
10/31/24	4 Paid Ck 32454	LIQUID HAND SOAP	AMAZ0005 AMAZON CAPITAL SERVICES	En 10/28/24	14.88-	6,571.96	TYW
10/31/24	5 Paid Ck 32454	MICROFIBER CLEANING CLOTH	AMAZ0005 AMAZON CAPITAL SERVICES	En 10/28/24	29.79-	6,542.17	TYW
10/31/24	6 Paid Ck 32454	EXAM GLOVES	AMAZ0005 AMAZON CAPITAL SERVICES	En 10/28/24	69.29-	6,472.88	TYW
10/31/24	1 Paid Ck 32454	55 GALLON TRASH BAGS	AMAZ0005 AMAZON CAPITAL SERVICES	En 10/28/24	29.49-	6,443.39	TYW
10/31/24	1 Open	PD MONTHLY WATER - OCT 2024	EASTE005 EASTERN SHORE COFFEE & WATER		23.15-	6,420.24	TYW
01-300-5390	Gasoline usage					25,000.00	
10/31/24	4 Open	FUEL BILLING OCTOBER 2024	BAKERPET BAKER PETROLEUM		2,128.89-	22,871.11	TYW
01-300-5400	Insurance					80,500.00	
10/01/24	Expenditure	TO ADJUST PREPAID EXPENSES	Reference 2500 8		26,107.08-	54,392.92	TYW
10/01/24	Expenditure	REVERSE BATCH	Reference 2501 8		26,107.08	80,500.00	KLR
10/23/24	3 Paid Ck 32444	COMMERCIAL & MACHINERY RENEWAL	STRATEGI STRATEGIC INSURANCE PARTNERS	En 10/02/24	4,249.73-	76,250.27	TYW
10/23/24	4 Paid Ck 32452	ASCOT INSUR. 10/1/24-10/1/25	STRATEGI STRATEGIC INSURANCE PARTNERS	En 10/02/24	33,740.83-	42,509.44	TYW

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01-300-5450	Repairs & Maint - Auto			15,000.00
10/09/24	PO 25-00026 1 Paid Ck 32407 108V GYR EAGLE ENFORCER	SERVIC66 SERVICE TIRE TRUCK CENTERS	155.00-	14,845.00 TYW
10/31/24	PO 25-00111 1 Paid Ck 32491 2020 RAM 1500 MAINTENANCE	FUELA005 FUEL AUTOMOTIVE	114.86-	14,730.14 TYW
10/31/24	PO 25-00112 1 Paid Ck 32491 2021 CHEVY TAHOE MAINTENANCE	FUELA005 FUEL AUTOMOTIVE	125.77-	14,604.37 TYW
01-300-5460	Repairs & Maint - Bldg			15,000.00
10/02/24	PO 25-00006 1 Paid Ck 32344 SMA SERVICES FOR OCTOBER 2024	EMERG005 EMERGENCY RESPONSE PROTOCOL	225.00-	14,775.00 TYW
10/09/24	PO 25-00023 1 Paid Ck 32364 HOSTED ACCESS CONTROL SERVICES	ADVANT50 ADVANTECH	1,140.00-	13,635.00 TYW
10/09/24	PO 25-00023 2 Paid Ck 32364 INTRUSION MONITORING-POTS	ADVANT50 ADVANTECH	323.40-	13,311.60 TYW
10/23/24	PO 25-00055 1 Paid Ck 32426 SMA SERVICES FOR NOVEMBER 2024	EMERG005 EMERGENCY RESPONSE PROTOCOL	225.00-	13,086.60 TYW
01-300-5470	Repairs & Maint - Equip			10,000.00
10/31/24	PO 25-00110 1 Paid Ck 32459 DURACELL BATTERY	BESTHARD BEST HARDWARE INC	9.98-	9,990.02 TYW
01-300-5480	Telephone			15,500.00
10/31/24	PO 25-00109 1 Paid Ck 32457 PD MOBILE AIRCARDS 09/12-10/11	ATT00050 AT&T MOBILITY	670.84-	14,829.16 TYW
10/31/24	PO 25-00170 1 Paid Ck 32463 PD-BUS. INTERNET 10/16-11/15	COMCAST COMCAST	160.31-	14,668.85 TYW
10/31/24	PO 25-00171 1 Paid Ck 32464 PD-TELEPHONE 10/25/24-11/24/24	COMCAST COMCAST	209.03-	14,459.82 TYW
01-300-5490	Uniforms			8,000.00
10/09/24	PO 25-00035 1 Paid Ck 32402 REIMBURSEMENT FOR PD BOOTS	EMILY005 EMILY BOTCHIE	100.00-	7,900.00 TYW
10/31/24	PO 25-00113 1 Paid Ck 32460 AVIATOR GEAR	CIT-CHIE CITIZENS BANK	419.95-	7,480.05 TYW
10/31/24	PO 25-00113 2 Paid Ck 32460 BADGE & WALLET	CIT-CHIE CITIZENS BANK	445.45-	7,034.60 TYW
01-300-5500	Utilities			8,000.00
10/31/24	PO 25-00108 1 Paid Ck 32456 PD SEWER BILLING 3RD QTR 2024	ARTES005 ARTESIAN WASTEWATER	126.25-	7,873.75 TYW
10/31/24	PO 25-00169 1 Paid Ck 32462 PD-XFINITY PACKAGE 10/24-11/23	COMCAST COMCAST	10.55-	7,863.20 TYW
01-300-6110	Patrol vehicle - Sussex County			40,000.00
10/02/24	PO 25-00002 1 Paid Ck 32349 INSTALLATION OF EQUIPMENT	GLOBA015 GLOBAL PUBLIC SAFETY, LLC	6,045.00-	33,955.00 TYW
10/09/24	PO 25-00022 1 Paid Ck 32404 MILTON PD DE LIGHTNING 75-51	GLOBA015 GLOBAL PUBLIC SAFETY, LLC	5,935.00-	28,020.00 TYW
01-300-6190	Equipment - Sussex County			0.00
10/09/24	PO 25-00001 1 Paid Ck 32367 2021 TASER 7 BASIC BUNDLE	AXONE005 AXON ENTERPRISE, INC.	2,336.50-	2,336.50- TYW
10/09/24	PO 25-00001 2 Paid Ck 32367 2021 TASER 7 BASIC BUNDLE	AXONE005 AXON ENTERPRISE, INC.	313.45-	2,649.95- TYW
10/09/24	PO 25-00034 1 Paid Ck 32401 REPROGRAMMING WIRELESS UNITS	EMERG005 EMERGENCY RESPONSE PROTOCOL	680.00-	3,329.95- TYW
01-300-9110	Equipment - Violent Crimes			10,000.00
10/15/24	PO 25-00047 1 Open GLOCK 43X M.O.S.	DELMA020 DELMARVA ARMORY, LLC.	1,320.00-	8,680.00 TYW

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Account No	Description	Vendor/Reference	Trans Amount	Begin Balance
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01-300-9110	Equipment - Violent Crimes	Continued		
10/15/24	PO 25-00047 2 Open C&H OPTIC PLATE FOR HOLOSUN	DELMA020 DELMARVA ARMORY, LLC.	129.00-	8,551.00 TYW
10/15/24	PO 25-00047 3 Open HOLOSUN 407K GREEN	DELMA020 DELMARVA ARMORY, LLC.	555.00-	7,996.00 TYW
10/15/24	PO 25-00047 4 Open AMERTGLO 3XL GREEN TRITTIUM	DELMA020 DELMARVA ARMORY, LLC.	149.97-	7,846.03 TYW
10/15/24	PO 25-00047 5 Open ALIEN GEAR PHOTON HOLSTER	DELMA020 DELMARVA ARMORY, LLC.	150.00-	7,696.03 TYW
01-600-5100	Regular Salary - Parks			87,330.00
10/04/24	Expenditure REG.SALARY-PARKS	Reference 2489 20	3,058.55-	84,271.45 TYW
10/18/24	Expenditure REG.SALARY-PARKS	Reference 2494 20	3,196.54-	81,074.91 TYW
01-600-5140	Payroll Taxes - SS			5,725.00
10/04/24	Expenditure ER:PAYROLL TAX-SS	Reference 2489 21	175.31-	5,549.69 TYW
10/18/24	Expenditure ER:PAYROLL TAX-SS	Reference 2494 21	191.57-	5,358.12 TYW
01-600-5145	Payroll Taxes - Medicare			1,340.00
10/04/24	Expenditure ER:PAYROLL TAX-MEDICARE	Reference 2489 22	41.00-	1,299.00 TYW
10/18/24	Expenditure ER:PAYROLL TAX-MEDICARE	Reference 2494 22	44.80-	1,254.20 TYW
01-600-5150	Employee Insurance Benefits			17,000.00
10/02/24	PO 25-00016 5 Paid Ck 32359 LIFE INSURANCE OCTOBER 2024	STANDA50 STANDARD INSURANCE COMPANY	18.76-	16,981.24 TYW
10/23/24	PO 25-00096 5 Paid Ck 32436 HEALTH INSURANCE NOV 2024	OFFIC005 STATE OF DELAWARE	1,454.84-	15,526.40 TYW
10/31/24	PO 25-00161 5 Paid Ck 32497 LIFE INSURANCE NOVEMBER 2024	STANDA50 STANDARD INSURANCE COMPANY	18.76-	15,507.64 TYW
01-600-5160	Pension			5,265.00
10/18/24	Expenditure OCTOBER 2024 PENSION	Reference 2495 5	360.19-	4,904.81 TYW
01-600-5280	Supplies and Equipment			40,000.00
10/02/24	PO 25-00018 1 Paid Ck 32332 GFI RECEPTAL	BESTHARD BEST HARDWARE INC	95.97-	39,904.03 TYW
10/02/24	PO 25-00018 2 Paid Ck 32332 WAXFREE SEAL KIT	BESTHARD BEST HARDWARE INC	15.99-	39,888.04 TYW
10/23/24	PO 25-00054 1 Paid Ck 32420 PORT TOILET SERVICE 9/10-10/7	CLEAND50 CLEAN DELAWARE, INC.	432.00-	39,456.04 TYW
10/23/24	PO 25-00064 1 Paid Ck 32445 STEEL LINER	ULINE005 ULINE	490.00-	38,966.04 TYW
10/23/24	PO 25-00064 2 Paid Ck 32445 DOG WASTE BAGS	ULINE005 ULINE	275.00-	38,691.04 TYW
10/23/24	PO 25-00064 3 Paid Ck 32445 FREIGHT	ULINE005 ULINE	94.26-	38,596.78 TYW
10/23/24	PO 25-00101 1 Paid Ck 32418 TRL JK BLK A-FRM	BESTHARD BEST HARDWARE INC	59.99-	38,536.79 TYW
10/23/24	PO 25-00105 1 Paid Ck 32423 LED FLOODLIGHT FIXTURE	DENNE005 DENNEY ELECTRIC SUPPLY OF DE	130.75-	38,406.04 TYW
10/23/24	PO 25-00105 2 Paid Ck 32423 ROCKET PERMA POST BLACK	DENNE005 DENNEY ELECTRIC SUPPLY OF DE	35.00-	38,371.04 TYW
10/31/24	PO 25-00118 1 Paid Ck 32459 SPRAYPAINT SAT CLEAR	BESTHARD BEST HARDWARE INC	7.99-	38,363.05 TYW
10/31/24	PO 25-00120 7 Paid Ck 32461 STAPLES	CIT-KR CITIZENS BANK	48.79-	38,314.26 TYW

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Account No	Description	Vendor/Reference	Trans Amount	Begin Balance
Date	Transaction Data/Comment			Trans Balance User
01-600-5300	Park Plantings			0.00
10/31/24	PO 25-00155 1 Paid Ck 32492 REIMBURSEMENT FOR TREE	LARRY005 LARRY LIEBERMAN	129.00-	129.00- TYW
01-600-5390	Gasoline			4,000.00
10/31/24	PO 25-00245 1 Open FUEL BILLING OCTOBER 2024	BAKERPET BAKER PETROLEUM	290.46-	3,709.54 TYW
01-600-5400	Insurance			5,750.00
10/01/24	Expenditure TO ADJUST PREPAID EXPENSES	Reference 2500 5	1,576.96-	4,173.04 TYW
10/01/24	Expenditure REVERSE BATCH	Reference 2501 5	1,576.96	5,750.00 KLR
10/23/24	PO 25-00069 2 Paid Ck 32444 COMMERCIAL & MACHINERY RENEWAL	STRATEGI STRATEGIC INSURANCE PARTNERS	894.68-	4,855.32 TYW
10/23/24	PO 25-00070 3 Paid Ck 32452 ASCOT INSUR. 10/1/24-10/1/25	STRATEGI STRATEGIC INSURANCE PARTNERS	5,196.84-	341.52- TYW
01-600-5470	Repairs & Maint - Equip			7,000.00
10/23/24	PO 25-00077 2 Paid Ck 32422 INSPECTION MILTON GAZEBO	DELAWA66 DELAWARE RURAL WATER ASSOC.	100.00-	6,900.00 TYW
01-600-5480	Telephone			1,000.00
10/23/24	PO 25-00106 2 Paid Ck 32447 MOBILE BROADBAND 09/11-10/10	VERIZ005 VERIZON BUSINESS	7.51-	992.49 TYW
10/31/24	PO 25-00163 3 Paid Ck 32499 TH BILLING SUMMARY 09/17-10/16	VERIZ005 VERIZON BUSINESS	82.12-	910.37 TYW
01-600-5490	Uniforms / PPE			3,000.00
10/09/24	PO 25-00045 2 Paid Ck 32411 UNIFORM CLEANING 10/04/2024	UNIFI005 UNIFIRST CORPORATION	32.39-	2,967.61 TYW
10/23/24	PO 25-00098 2 Paid Ck 32446 UNIFORM CLEANING 10/11/2024	UNIFI005 UNIFIRST CORPORATION	28.47-	2,939.14 TYW
10/31/24	PO 25-00104 2 Paid Ck 32498 UNIFORM CLEANING 10/18/2024	UNIFI005 UNIFIRST CORPORATION	28.47-	2,910.67 TYW
10/31/24	PO 25-00162 2 Paid Ck 32498 UNIFORM CLEANING 10/25/2024	UNIFI005 UNIFIRST CORPORATION	28.47-	2,882.20 TYW
01-600-5500	Utilities - P&R			5,000.00
10/31/24	PO 25-00141 1 Paid Ck 32482 CHANDLER ST GZBO 09/26-10/24	DELMAR25 DELMARVA POWER	43.18-	4,956.82 TYW
10/31/24	PO 25-00142 1 Paid Ck 32483 613 FED ST REAR 09/26-10/24	DELMAR25 DELMARVA POWER	150.50-	4,806.32 TYW
10/31/24	PO 25-00143 1 Paid Ck 32484 MULBERRY STREET 09/26-10/24	DELMAR25 DELMARVA POWER	25.66-	4,780.66 TYW
10/31/24	PO 25-00144 1 Paid Ck 32485 CHANDLER ST #REC 09/26-10/24	DELMAR25 DELMARVA POWER	19.30-	4,761.36 TYW
10/31/24	PO 25-00145 1 Paid Ck 32486 CHANDLER STREET 09/26-10/24	DELMAR25 DELMARVA POWER	20.12-	4,741.24 TYW
10/31/24	PO 25-00146 1 Paid Ck 32487 202 W SHORE DR TR 09/26-10/24	DELMAR25 DELMARVA POWER	33.09-	4,708.15 TYW
10/31/24	PO 25-00147 1 Paid Ck 32488 250 W SHORE DR TR 09/26-10/24	DELMAR25 DELMARVA POWER	35.51-	4,672.64 TYW
01-650-5100	Salaries Expense			191,960.00
10/04/24	Expenditure REG.SALARY-CODE ENFORCEMENT	Reference 2489 23	4,760.80-	187,199.20 TYW
10/18/24	Expenditure REG.SALARY-CODE ENFORCEMENT	Reference 2494 23	4,971.20-	182,228.00 TYW

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Account No	Description	Vendor/Reference	Trans Amount	Begin Balance
Date	Transaction Data/Comment			Trans Balance User
01-650-5140	payroll Taxes - SS			11,905.00
10/04/24	ER: PAYROLL TAX-SS	Reference 2489 25	294.68-	11,610.32 TYW
10/18/24	ER: PAYROLL TAX-SS	Reference 2494 25	307.72-	11,302.60 TYW
01-650-5145	payroll Taxes - Medicare			2,785.00
10/04/24	ER: PAYROLL TAX-MEDICARE	Reference 2489 26	68.92-	2,716.08 TYW
10/18/24	ER: PAYROLL TAX-MEDICARE	Reference 2494 26	71.97-	2,644.11 TYW
01-650-5150	Employee Ins Benefits			19,500.00
10/02/24	6 Paid Ck 32359 LIFE INSURANCE OCTOBER 2024	STANDA50 STANDARD INSURANCE COMPANY	21.00-	19,479.00 TYW
10/31/24	6 Paid Ck 32497 LIFE INSURANCE NOVEMBER 2024	STANDA50 STANDARD INSURANCE COMPANY	21.00-	19,458.00 TYW
01-650-5160	Pension			10,945.00
10/18/24	OCTOBER 2024 PENSTON	Reference 2495 6	554.73-	10,390.27 TYW
01-650-5180	Training & Seminars			1,000.00
10/31/24	2 Paid Ck 32461 UNIV OF DE	CIT-KR CITIZENS BANK	55.00-	945.00 TYW
01-650-5220	Engineering Fees			70,000.00
10/23/24	1 Paid Ck 32439 HERITAGE CREEK 10/18/2024	PENNONI PENNONI ASSOCIATES INC.	264.25-	69,735.75 TYW
10/23/24	1 Paid Ck 32440 THE GRANARY AT DRAPER FARM	PENNONI PENNONI ASSOCIATES INC.	1,046.25-	68,689.50 TYW
10/23/24	1 Paid Ck 32441 CANNERY VILLAGE PH 4 CONSTRU	PENNONI PENNONI ASSOCIATES INC.	828.75-	67,860.75 TYW
10/23/24	1 Paid Ck 32442 DEXTER PROPERTY	PENNONI PENNONI ASSOCIATES INC.	1,157.50-	66,703.25 TYW
01-650-5230	Bldg Inspections - Prior Year Projects			30,000.00
10/02/24	1 Paid Ck 32346 LOT 66 HERITAGE CREEK	FIRST050 FIRST STATE INSPECTION AGENCY	145.00-	29,855.00 TYW
10/02/24	1 Paid Ck 32346 LOT 60 HERITAGE CREEK	FIRST050 FIRST STATE INSPECTION AGENCY	145.00-	29,710.00 TYW
10/02/24	1 Paid Ck 32346 LOT 61 HERITAGE CREEK	FIRST050 FIRST STATE INSPECTION AGENCY	145.00-	29,565.00 TYW
10/02/24	1 Paid Ck 32346 LOT 68 HERITAGE CREEK	FIRST050 FIRST STATE INSPECTION AGENCY	145.00-	29,420.00 TYW
10/02/24	1 Paid Ck 32346 LOT 67 HERITAGE CREEK	FIRST050 FIRST STATE INSPECTION AGENCY	145.00-	29,275.00 TYW
10/02/24	1 Paid Ck 32346 LOT 73 HERITAGE CREEK	FIRST050 FIRST STATE INSPECTION AGENCY	145.00-	29,130.00 TYW
10/02/24	1 Paid Ck 32346 LOT 64 HERITAGE CREEK	FIRST050 FIRST STATE INSPECTION AGENCY	145.00-	28,985.00 TYW
10/09/24	1 Paid Ck 32403 406 HEMLOCK STREET	FIRST050 FIRST STATE INSPECTION AGENCY	50.00-	28,935.00 TYW
10/09/24	1 Paid Ck 32403 307 HAY STREET	FIRST050 FIRST STATE INSPECTION AGENCY	50.00-	28,885.00 TYW
10/23/24	1 Paid Ck 32427 220 UNION STREET	FIRST050 FIRST STATE INSPECTION AGENCY	40.00-	28,845.00 TYW
10/23/24	1 Paid Ck 32427 412 BEHRINGER AVE	FIRST050 FIRST STATE INSPECTION AGENCY	20.00-	28,825.00 TYW
10/23/24	1 Paid Ck 32427 130 LANTERN LANE	FIRST050 FIRST STATE INSPECTION AGENCY	50.00-	28,775.00 TYW
10/23/24	1 Paid Ck 32427 307 HAY STREET	FIRST050 FIRST STATE INSPECTION AGENCY	50.00-	28,725.00 TYW
10/23/24	1 Paid Ck 32427 103 & 105 MULBERRY STREET	FIRST050 FIRST STATE INSPECTION AGENCY	50.00-	28,675.00 TYW

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01-650-5230	Bldg Inspections - Prior Year Projects	Continued		
10/23/24 PO 25-00062	1 Paid Ck 32427 220 UNION STREET	FIRST050 FIRST STATE INSPECTION AGENCY	40.00-	28,635.00 TYW
10/31/24 PO 25-00149	1 Paid Ck 32490 LOT 63 HERITAGE CREEK	FIRST050 FIRST STATE INSPECTION AGENCY	145.00-	28,490.00 TYW
10/31/24 PO 25-00150	1 Paid Ck 32490 LOT 65 HERITAGE CREEK	FIRST050 FIRST STATE INSPECTION AGENCY	145.00-	28,345.00 TYW
10/31/24 PO 25-00151	1 Paid Ck 32490 LOT 59 HERITAGE CREEK	FIRST050 FIRST STATE INSPECTION AGENCY	145.00-	28,200.00 TYW
10/31/24 PO 25-00152	1 Paid Ck 32490 LOT 62 HERITAGE CREEK	FIRST050 FIRST STATE INSPECTION AGENCY	145.00-	28,055.00 TYW
10/31/24 PO 25-00153	1 Paid Ck 32490 309 VALLEY ROAD	FIRST050 FIRST STATE INSPECTION AGENCY	15.00-	28,040.00 TYW
10/31/24 PO 25-00154	1 Paid Ck 32490 LOT 289 HERITAGE CREEK	FIRST050 FIRST STATE INSPECTION AGENCY	112.50-	27,927.50 TYW
10/31/24 PO 25-00156	1 Paid Ck 32490 309 VALLEY ROAD	FIRST050 FIRST STATE INSPECTION AGENCY	15.00-	27,912.50 TYW
10/31/24 PO 25-00204	1 Open 124 POND DRIVE	FIRST050 FIRST STATE INSPECTION AGENCY	50.00-	27,862.50 TYW
01-650-5280	Supplies and Equipment			1,500.00
10/23/24 PO 25-00050	1 Paid Ck 32415 CARTRIDGE REPLACEMENT	AMAZ0005 AMAZON CAPITAL SERVICES	36.98-	1,463.02 TYW
10/23/24 PO 25-00071	1 Paid Ck 32415 HDMI CABLE	AMAZ0005 AMAZON CAPITAL SERVICES	16.95-	1,446.07 TYW
01-650-5340	Dues & Subscriptions			300.00
10/31/24 PO 25-00120	4 Paid Ck 32461 ASSOC OF STATE FLOODPLAN	CIT-KR CITIZENS BANK	180.00-	120.00 TYW
01-650-5345	Code Software License			5,000.00
10/09/24 PO 25-00033	2 Paid Ck 32400 2025 SOFTWARE MAINTENANCE	EDMUND50 EDMUNDS GOVTECH	4,122.10-	877.90 TYW
01-650-5390	Gas & Oil			2,000.00
10/31/24 PO 25-00245	3 Open FUEL BILLING OCTOBER 2024	BAKERPET BAKER PETROLEUM	45.28-	1,954.72 TYW
01-650-5400	Insurance			7,935.00
10/01/24 Expenditure	TO ADJUST PREPAID EXPENSES	Reference 2500 6	733.59-	7,201.41 TYW
10/01/24 Expenditure	REVERSE BATCH	Reference 2501 6	733.59	7,935.00 KLR
10/23/24 PO 25-00070	2 Paid Ck 32452 ASCOT INSUR. 10/1/24-10/1/25	STRATEGI STRATEGIC INSURANCE PARTNERS	4,026.83-	3,908.17 TYW
01-650-5430	Scanning, Printing & Postage			5,000.00
10/09/24 PO 25-00040	3 Paid Ck 32408 BASIC SERVICE PACKAGE OCT 2024	SHORESCA THE CARLSEN GROUP INC.	39.50-	4,960.50 TYW
10/31/24 PO 25-00120	3 Paid Ck 32461 CANON DIRECT	CIT-KR CITIZENS BANK	519.99-	4,440.51 TYW
01-650-5450	Repairs & Maint - Auto			1,000.00
10/31/24 PO 25-00157	1 Paid Ck 32494 2008 FORD EXPLORER MAINTENANCE	NAPAA005 NAPA AUTO PARTS OF MILTON	32.45-	967.55 TYW
10/31/24 PO 25-00158	1 Paid Ck 32494 AIR DOOR ACTUATOR	NAPAA005 NAPA AUTO PARTS OF MILTON	26.39-	941.16 TYW
01-650-5480	Telephone			1,000.00
10/31/24 PO 25-00163	4 Paid Ck 32499 TH BILLING SUMMARY 09/17-10/16	VERIZ005 VERIZON BUSINESS	82.12-	917.88 TYW

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Account No	Description	Vendor/Reference	Trans Amount	Begin Balance
Date	Transaction Data/Comment			Trans Balance User
01-999-2500	Customer Overpayment (Tax Refunds Only)			0.00
10/23/24	PO 25-00099 1 Paid Ck 32437 TAX REFUND Tax	P-000105 MCDONNELL, RANDOLPH THOMAS En 10/23/24	982.04-	982.04- TYW
* Fund: 01	GENERAL FUND Total			<u>2,815,702.71</u>
20-350-5410	Trash Disposal Service			460,487.00
10/09/24	PO 25-00031 1 Paid Ck 9762 TRASH SERVICES OCTOBER 2024	CASEL005 CASELLA En 10/01/24	35,288.20-	425,198.80 TYW
20-450-5100	Salaries - Water			409,155.00
10/04/24	Expenditure REG.SALARY-WATER	Reference 2489 34	14,225.00-	394,930.00 TYW
10/18/24	Expenditure REG.SALARY-WATER	Reference 2494 34	14,517.60-	380,412.40 TYW
20-450-5110	Overtime - Regular			10,000.00
10/04/24	Expenditure OT.SALARY-WATER	Reference 2489 51	821.07-	9,178.93 TYW
10/18/24	Expenditure OT.SALARY-WATER	Reference 2494 51	289.50-	8,889.43 TYW
20-450-5140	Payroll Taxes - SS			26,000.00
10/04/24	Expenditure ER: PAYROLL TAX-SS	Reference 2489 35	869.14-	25,130.86 TYW
10/18/24	Expenditure ER: PAYROLL TAX-SS	Reference 2494 35	897.96-	24,232.90 TYW
20-450-5145	Payroll Taxes - Medicare			6,080.00
10/04/24	Expenditure ER: PAYROLL TAX-MEDICARE	Reference 2489 36	203.27-	5,876.73 TYW
10/18/24	Expenditure ER: PAYROLL TAX-MEDICARE	Reference 2494 36	210.02-	5,666.71 TYW
20-450-5150	Employee Ins Benefits			69,500.00
10/02/24	PO 25-00016 4 Paid Ck 9757 LIFE INSURANCE OCTOBER 2024	STANDA50 STANDARD INSURANCE COMPANY En 10/01/24	65.54-	69,434.46 TYW
10/23/24	PO 25-00096 4 Paid Ck 9788 HEALTH INSURANCE NOV 2024	OFFIC005 STATE OF DELAWARE En 10/21/24	6,061.83-	63,372.63 TYW
10/31/24	PO 25-00161 4 Paid Ck 9810 LIFE INSURANCE NOVEMBER 2024	STANDA50 STANDARD INSURANCE COMPANY En 10/23/24	76.79-	63,295.84 TYW
20-450-5160	Pension			23,860.00
10/18/24	Expenditure OCTOBER 2024 PENSION	Reference 2495 4	1,699.72-	22,160.28 TYW
20-450-5180	Training & Seminars			5,000.00
10/09/24	PO 25-00041 1 Paid Ck 9777 DE MUNI SUPERVISORY TRAINING	WILMI005 WILMINGTON UNIVERSITY En 10/07/24	400.00-	4,600.00 TYW
20-450-5215	Water Consulting - Lead and Copper			17,000.00
10/31/24	PO 25-00048 1 Paid Ck 9800 COMMS + PTD MODULE	120WA005 120 WATER, INC. En 10/16/24	1,200.00-	15,800.00 TYW
10/31/24	PO 25-00048 2 Paid Ck 9800 LCRR MANAGED SERVICE	120WA005 120 WATER, INC. En 10/16/24	2,500.00-	13,300.00 TYW
10/31/24	PO 25-00048 3 Paid Ck 9800 STANDARD LETTERS	120WA005 120 WATER, INC. En 10/16/24	1,924.96-	11,375.04 TYW

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TOWN OF MILTON
2025 Expenditure Transaction Audit Trail

Account No	Description	Vendor/Reference	Trans Amount	Begin Balance
Date	Transaction Data/Comment			Trans Balance User
20-450-5215	Water Consulting - Lead and Copper	Continued		
10/31/24	PO 25-00048 4 Paid Ck 9800 DISCOUNT	120WA005 120 WATER, INC.	651.25	12,026.29 TYW
20-450-5275	Chlorine/Fluoride Supplies			45,000.00
10/23/24	PO 25-00073 1 Paid Ck 9780 PURELIFE DISTILLED WATER	BESTHARD BEST HARDWARE INC	8.97	44,991.03 TYW
10/23/24	PO 25-00082 1 Paid Ck 9786 HYPOCHLORITE SOLUTIONS 500	INTERC50 INTERCOASTAL TRADING, INC.	1,375.00	43,616.03 TYW
10/23/24	PO 25-00095 1 Paid Ck 9796 REAGENT SOLUTION	USABLU50 USA BLUE BOOK	63.15	43,552.88 TYW
10/23/24	PO 25-00095 2 Paid Ck 9796 SAMPLECELLS FOR HACH POCKET	USABLU50 USA BLUE BOOK	152.70	43,400.18 TYW
10/23/24	PO 25-00095 3 Paid Ck 9796 DPD DISPENSER	USABLU50 USA BLUE BOOK	243.00	43,157.18 TYW
10/23/24	PO 25-00095 4 Paid Ck 9796 FREIGHT	USABLU50 USA BLUE BOOK	27.83	43,129.35 TYW
10/29/24	PO 25-00236 1 Open HYPOCHLORITE SOLUTIONS 55	INTERC50 INTERCOASTAL TRADING, INC.	305.25	42,824.10 TYW
10/29/24	PO 25-00236 2 Open CONTAINER DEPOSIT	INTERC50 INTERCOASTAL TRADING, INC.	50.00	42,774.10 TYW
20-450-5280	Supplies and Equipment			25,000.00
10/09/24	PO 25-00039 1 Paid Ck 9773 SURVEY/LOCATOR MARKING PAINT	KTM2L005 KTM 2 LLC	159.84	24,840.16 TYW
10/23/24	PO 25-00065 1 Paid Ck 9797 TELEPHONE WATER 10/01-10/31	VERIZ033 VERIZON	82.00	24,758.16 TYW
10/23/24	PO 25-00072 1 Paid Ck 9780 DAWN DISH SOAP	BESTHARD BEST HARDWARE INC	4.59	24,753.57 TYW
10/31/24	PO 25-00115 1 Paid Ck 9801 RV/MARINE ANTIFREEZE	BESTHARD BEST HARDWARE INC	39.96	24,713.61 TYW
10/31/24	PO 25-00115 2 Paid Ck 9801 ACID MURIATIC GAL	BESTHARD BEST HARDWARE INC	29.97	24,683.64 TYW
10/31/24	PO 25-00115 3 Paid Ck 9801 PLIER SET	BESTHARD BEST HARDWARE INC	27.99	24,655.65 TYW
10/31/24	PO 25-00116 1 Paid Ck 9801 BATTERY ALKLN 9V 4 PACK	BESTHARD BEST HARDWARE INC	19.99	24,635.66 TYW
10/31/24	PO 25-00116 2 Paid Ck 9801 DIAB RECIP 9"	BESTHARD BEST HARDWARE INC	23.99	24,611.67 TYW
10/31/24	PO 25-00116 3 Paid Ck 9801 DIAB RECIP 6"	BESTHARD BEST HARDWARE INC	16.99	24,594.68 TYW
10/31/24	PO 25-00116 4 Paid Ck 9801 BATTERY ALKALINE AA 20 PK	BESTHARD BEST HARDWARE INC	21.99	24,572.69 TYW
10/31/24	PO 25-00116 5 Paid Ck 9801 INSTANT SAVINGS	BESTHARD BEST HARDWARE INC	2.00	24,574.69 TYW
10/31/24	PO 25-00230 1 Open FIRST AID SUPPLIES 10/31/2024	CINTAS50 CINTAS FIRST AID & SAFETY	306.62	24,268.07 TYW
10/31/24	PO 25-00233 1 Open PW MONTHLY WATER - OCT 2024	EASTE005 EASTERN SHORE COFFEE & WATER	25.74	24,242.33 TYW
10/31/24	PO 25-00233 2 Open PW MONTHLY WATER - OCT 2024	EASTE005 EASTERN SHORE COFFEE & WATER	2.00	24,240.33 TYW
20-450-5285	Supplies - Pits/Meters/Lid			79,000.00
10/31/24	PO 25-00046 1 Paid Ck 9803 MCDONALDS 2" METER PIT & METER	COREM005 CORE & MAIN	5,157.94	73,842.06 TYW
20-450-5300	Advertisement Expense - Water			1,000.00
10/31/24	PO 25-00235 1 Open WATER METER SYSTEM REPLACEMENT	INDEPE66 INDEPENDENT NEWSPAPER, INC.	99.86	900.14 TYW
20-450-5340	Dues and Subscriptions			26,000.00
10/09/24	PO 25-00033 3 Paid Ck 9771 2025 SOFTWARE MAINTENANCE	EDMUND50 EDMUNDS GOVTECH	5,870.54	20,129.46 TYW
10/31/24	PO 25-00159 1 Paid Ck 9809 CODE RED STANDARD RENEWAL	ONSOL005 ONSOLVE, LLC.	3,564.23	16,565.23 TYW
10/31/24	PO 25-00159 2 Paid Ck 9809 CODE RED FOREIGN LANGUAGE	ONSOL005 ONSOLVE, LLC.	352.19	16,213.04 TYW

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2025 Expenditure Transaction Audit Trail

Account No	Description	Vendor/Reference	Trans Amount	Begin Balance	
Date	Transaction Data/Comment			Trans Balance	
				User	
20-450-5350	License & Permit Fees			1,000.00	
10/02/24	PO 25-00003 1 Paid Ck 9750 WATER LICENSE D. DONAWAY	DIVPUBLI DIVISION OF PUBLIC HEALTH	100.00-	900.00	TYW
10/23/24	PO 25-00076 1 Paid Ck 9784 WATER LICENSE J. WEST	DIVPUBLI DIVISION OF PUBLIC HEALTH	100.00-	800.00	TYW
20-450-5380	Gas & Oil - Water			13,000.00	
10/31/24	PO 25-00245 2 Open FUEL BILLING OCTOBER 2024	BAKERPET BAKER PETROLEUM	464.73-	12,535.27	TYW
20-450-5400	Town Insurance			27,600.00	
10/01/24	Expenditure TO ADJUST PREPAID EXPENSES	Reference 2500 7	7,202.32-	20,397.68	TYW
10/01/24	Expenditure REVERSE BATCH	Reference 2501 7	7,202.32	27,600.00	KLR
10/23/24	PO 25-00069 5 Paid Ck 9794 COMMERCIAL & MACHINERY RENEWAL	STRATEGI STRATEGIC INSURANCE PARTNERS	7,381.11-	20,218.89	TYW
10/23/24	PO 25-00070 6 Paid Ck 9799 ASCOT INSUR. 10/1/24-10/1/25	STRATEGI STRATEGIC INSURANCE PARTNERS	8,705.83-	11,513.06	TYW
20-450-5430	Scanning, Printing & Postage			15,000.00	
10/09/24	PO 25-00040 2 Paid Ck 9775 BASIC SERVICE PACKAGE OCT 2024	SHORESCA THE CARLSEN GROUP INC.	39.50-	14,960.50	TYW
10/31/24	PO 25-00164 3 Paid Ck 9813 XEROX C8170H OCTOBER 2024	XEROX51 XEROX CORPORATION	80.98-	14,879.52	TYW
20-450-5455	Repairs & Maint - Auto			10,000.00	
10/23/24	PO 25-00056 1 Paid Ck 9785 AUTO MAINTENANCE PARTS	FASTE005 FASTENAL COMPANY	222.05-	9,777.95	TYW
10/23/24	PO 25-00086 1 Paid Ck 9787 TURBOCHARGER HOSE	NAPAA005 NAPA AUTO PARTS OF MILTON	82.79-	9,695.16	TYW
10/23/24	PO 25-00086 2 Paid Ck 9787 FREIGHT	NAPAA005 NAPA AUTO PARTS OF MILTON	9.99-	9,685.17	TYW
10/23/24	PO 25-00086 3 Paid Ck 9787 MAX POWER CAR WASH	NAPAA005 NAPA AUTO PARTS OF MILTON	19.78-	9,665.39	TYW
20-450-5460	Repairs & Maint - Building			4,000.00	
10/23/24	PO 25-00074 1 Paid Ck 9780 SHARKBITE CONN	BESTHARD BEST HARDWARE INC	21.18-	3,978.82	TYW
10/23/24	PO 25-00077 1 Paid Ck 9783 RPZ TESTING/ANNUAL BACKFLOW	DELAWA66 DELAWARE RURAL WATER ASSOC.	300.00-	3,678.82	TYW
20-450-5465	Repairs & Maint - Hydrants			10,000.00	
10/09/24	PO 25-00036 1 Paid Ck 9772 HEXNUT	FASTE005 FASTENAL COMPANY	5.02-	9,994.98	TYW
20-450-5480	Telephone - Water			10,000.00	
10/09/24	PO 25-00032 1 Paid Ck 9764 PW INTERNET 10/03/24-11/02/24	COMCAST COMCAST	208.61-	9,791.39	TYW
10/23/24	PO 25-00066 1 Paid Ck 9798 TELEPHONE WATER 10/04-11/03	VERIZ033 VERIZON	71.15-	9,720.24	TYW
10/28/24	PO 25-00231 1 Open PW INTERNET 11/03/24-12/02/24	COMCAST COMCAST	208.71-	9,511.53	TYW
10/31/24	PO 25-00163 5 Paid Ck 9812 TH BILLING SUMMARY 09/17-10/16	VERIZ005 VERIZON BUSINESS	744.28-	8,767.25	TYW
10/31/24	PO 25-00238 1 Open REGULAR TICKETS	ONECAL50 ONE CALL CONCEPTS, INC.	133.21-	8,634.04	TYW
10/31/24	PO 25-00238 2 Open ITIC TICKETS DISCOUNT	ONECAL50 ONE CALL CONCEPTS, INC.	34.98	8,669.02	TYW
10/31/24	PO 25-00238 3 Open ADVERTISING SURCHARGE	ONECAL50 ONE CALL CONCEPTS, INC.	20.76-	8,648.26	TYW
10/31/24	PO 25-00238 4 Open TICKET CHECK SURCHARGE	ONECAL50 ONE CALL CONCEPTS, INC.	10.38-	8,637.88	TYW

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Account No	Description	Vendor/Reference	Trans Amount	Begin Balance
Date	Transaction Data/Comment			Trans Balance User
20-450-5480	Telephone - Water	Continued		
10/31/24	PO 25-00243 1 Open TELEPHONE WATER 11/01-11/30	VERIZ033 VERIZON	82.00-	8,555.88 TYW
20-450-5490	Uniform Expense			
10/09/24	PO 25-00045 3 Paid Ck 9776 UNIFORM CLEANING 10/04/2024	UNIFI005 UNIFIRST CORPORATION	51.94-	7,500.00
10/23/24	PO 25-00098 3 Paid Ck 9795 UNIFORM CLEANING 10/11/2024	UNIFI005 UNIFIRST CORPORATION	48.03-	7,448.06 TYW
10/31/24	PO 25-00104 3 Paid Ck 9811 UNIFORM CLEANING 10/18/2024	UNIFI005 UNIFIRST CORPORATION	48.03-	7,400.03 TYW
10/31/24	PO 25-00162 3 Paid Ck 9811 UNIFORM CLEANING 10/25/2024	UNIFI005 UNIFIRST CORPORATION	48.03-	7,352.00 TYW
10/31/24	PO 25-00240 2 Open BOOTS	SOUTHSTA SOUTHERN STATES	179.96-	7,303.97 TYW
20-450-5500	Utilities			
10/31/24	PO 25-00121 1 Paid Ck 9804 404 MULBERRY ST TR 9/26-10/24	DELMAR25 DELMARVA POWER	774.81-	43,000.00
10/31/24	PO 25-00122 1 Paid Ck 9805 CHANDLER STREET 09/26-10/24	DELMAR25 DELMARVA POWER	1,677.42-	42,225.19 TYW
10/31/24	PO 25-00123 1 Paid Ck 9806 207 FRONT ST #WELL 09/26-10/24	DELMAR25 DELMARVA POWER	45.91-	40,547.77 TYW
10/31/24	PO 25-00124 1 Paid Ck 9807 208 FRONT STREET 09/26-10/24	DELMAR25 DELMARVA POWER	258.21-	40,501.86 TYW
20-450-5801	Cap Exp - Water Meter Replacement (SDD)			
10/23/24	PO 25-00097 1 Paid Ck 9782 BID PROCUREMENT SERVICES	DAVIS005 DAVIS BOWEN & FRIEDEL, INC.	5,408.75-	0.00
20-450-5815	Cap Exp - 2024 Water Main Replacement			
10/23/24	PO 25-00088 1 Paid Ck 9792 WATER MAIN REPLACEMENTS	PENNONI PENNONI ASSOCIATES INC.	3,139.00-	0.00
20-450-5817	Cap Exp - 2024 Federal St Water Tower			
10/23/24	PO 25-00087 1 Paid Ck 9791 FEDERAL ST WATER TOWER	PENNONI PENNONI ASSOCIATES INC.	2,443.50-	0.00
*	Fund: 20 UTILITY FUND Total			1,212,451.65
*	Final Total			4,028,154.36

* Total lines reflect totals for the Accounts Printed Only.