



Town of Milton  
 115 Federal Street, Milton, Delaware 19968  
 www.milton.delaware.gov  
 Phone: 302-684-4110 Fax: 302-684-8999

## Application for Fire Suppression Plan Review

### Location Information

Building Permit #: \_\_\_\_\_ Subdivision: \_\_\_\_\_  
 Address: \_\_\_\_\_ Lot #: \_\_\_\_\_  
 Property Owner : \_\_\_\_\_

Scope of Work: *Please Note: Only (1) System per Application*

System Type:      Wet Stand Alone (or independent)        
                                  Wet Independent Pump and Tank     

### System Installer Information

FS License #: \_\_\_\_\_ FS Cert. #: \_\_\_\_\_  
 Company Name: \_\_\_\_\_ Cert. Holder: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

### System Owner Information

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Email: \_\_\_\_\_

*Any incomplete application may cause a delay in the processing of the project.*

Certificate Holder Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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**WATER BASED FIRE SUPPRESSION SYSTEM PLAN SUBMITTALS**

The following items are required for submittal.

Application

1. Provide the location information for the project.
2. Give a brief description of the scope of work.
3. Provide the system type.
4. Provide the System Installer's information. The System Installer shall have a SFMO License # and/or a SFMO Certificate #.
5. The system owner's information: equitable owner of the Water Based System.
6. The Certificate Holder shall sign and date the application. Without an applicant signature and date, the application is incomplete.

One (1) hard copy and (1) electronic copy for each system plan drawn to scale and shall be in accordance with the applicable NFPA code/ standard. Include the following information:

- All pages of the plans, top page of the calculations, and any other documents you produce. Shall have licensed company name, licensed SFMO number, certificate holder name printed, certificate SFMO number, certificate holder signature.
- Equipment technical data sheets
- Hard copies of all documents delivered directly to First State Inspection Agency, Inc., 1001 Mattlind Way, Milford, DE 19963.

Water Based Fire Suppression Plan Review Fee:

For any project a \$345.00 fee is required for plan submittal to cover the cost of the review and two required inspections. Additional fees may apply if additional reviews, or inspections, are required.

Once plans are approved, and a stamped set returned to the applicant, a hydrostatic pressure test inspection is required on the system. The hydro inspection should be completed prior to the builder's framing inspection. All inspections will be completed by First State Inspection Agency, Inc. To schedule, please contact [inspections@firststateinspection.com](mailto:inspections@firststateinspection.com), or (302)422-3859, and provide the project address and building permit number. A stamped set of approved plans are required on site for all inspections.

Upon completion, an acceptance test is required by the Town of Milton. You must contact First State Inspection Agency, Inc. to schedule the inspection test. A Materials & Test Certificate for Underground Water Main for must be filled out. You can find that form at this link:

<https://milton.delaware.gov/printable-forms/>

At the acceptance test, the Contractor's Material and Test Certificate for Aboveground Piping shall be filled out. Please find this form in the appropriate standard in which the system has been designed.

***CHECKLIST FOR APPLICANT'S REFERENCE ONLY - DO NOT INCLUDE WITH PLAN SUBMITTAL***